

Lakenheath Parish Council.

Standing Orders.

1. The Council shall meet at the Board School at 7.15 p.m. on receiving three clear days notice.
2. The meetings shall be open to the Public - the Council reserving the right at any meeting to exclude the whole, or any of the public.
3. The meetings shall close at 9.15 p.m. except an absolute majority determine to continue.
4. Any member may give written notice to the Chairman, of his intention to bring forward any business for discussion, seven days before a meeting.
5. The Chairman shall thereupon communicate with the Clerk.
6. A resolution or amendment must be duly moved and seconded, and relate to the affairs of the parish.
7. Any amendment must relate to the motion which it proposes to amend.
8. The decision of the Chairman, as to the relevancy of the motion or amendment shall be final.
9. Members in speaking shall address the Chair.
10. Should two members commence to address the Chair the Chairman shall decide which shall continue.
11. If a members notice is not introduced (rule 4) at the meeting, a fresh notice must be given.
12. No member shall speak twice upon the same question, until all other members have had an opportunity of speaking, unless in explanation or reply.
13. If any member use offensive language or insulting language to another member, the Council may resolve, unless the words are withdrawn, that the offending member be no more heard during the evening.
14. Should any member rise to order, or should the Chairman rise to speak, all others members must cease speaking until the Chairman decides upon the course of business.
15. A deputation may be received and heard at any meeting, or a petition or memorial may be presented by any member.
16. The Council may appoint Committees. The Chairman and Vice-Chairman being members of all committees.
17. If the expenses of any year are likely to amount to over 3d in the £ the Chairman shall at once call a Parish Meeting to obtain its consent to such extra expenditure.
18. If at the appointed time for meeting neither Chairman nor Vice-Chairman are present, the Council shall choose one of their number to preside, but the Chairman or Vice-Chairman shall be entitled to preside if either arrive afterwards.
19. The Council may at any meeting, suspend any one or more of these Standing Orders.

Chairman Mr. Edwin John Rolph
Vice Chairman Dr. Pickworth.
Clerk Mr. F. E. Rolph.

Lakenheath. February 1895.

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STANDING ORDERS

1895