



**Lakenheath Parish Council**  
**The Parish Office**  
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## **AGENDA**

### **Meeting of Lakenheath Parish Council on 1<sup>st</sup> September 2025** **Methodist Church Hall, Back Street, Lakenheath at 7pm**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND.

The public may make their views known at the second item on this Agenda, Public Participation. Three minutes are allotted for each person, the public may not speak at any other time

#### **2025/63 Chairmans welcome, confirmation of recording and Apologies**

#### **2025/64 Public Participation: Representations from Members of the Public**

Limited to 3 minutes each person: It is advised that generally no decisions will be made.

#### **2025/65 Reports & Questions**

- (a) Update from RAF representative
- (b) Update from West Suffolk District Councillor
- (c) Update from Suffolk County Council Councillor
- (d) Update from Police representative
- (e) Update: Active Lakenheath project (Community Connectors will attend)
- (f) Report from Wendy Barnes on Sedge Fen Village Hall opening

#### **2025/66 Confirmation of the accuracy of Minutes of the Meeting held on 7<sup>th</sup> July 2025 (Paper A)**

#### **2025/67 Financial Matters (Papers at B to follow)**

- (a) Bank Reconciliations
- (b) Summary of Payments
- (c) Quarter one out-turn report
- (d) NJC Pay scales awarded
- (e) Annual Governance Review

#### **2025/68 Planning Matters**

- (a) To receive the Notes from the LPC Planning meetings held on 16<sup>th</sup> July and 20<sup>th</sup> August 2025 (**Papers at C**) Note: maximum extension requested DC/14/2096/HYB: there are 252 pages- shop and 60 car parking spaces appear to have been deleted)

#### **2025/69 Reports**

To receive reports/ requests from:

- (a) Chairman/ Vice Chairman/ Clerk

- (i) Speed Indicator Device Report April 2025 (**Paper D to follow**)
- (ii) Wingfield Avenue barrier (Vice Chairman)
- (iii) Playground: Play Inspection Company Operational Inspection dated 2<sup>nd</sup> July 2025 (**Paper E**)
- (iv) VJ Day event and Remembrance Day 2025 (Chairman)
- (b) Lakenheath Times (Cllr D Smith)
- (c) LPC Facebook page/ social media (Cllr M Rowntree)
- (d) Streetlight refurbishment project: (**Paper F**) (Cllr Frost)
- (e) Repairs to toilets (Cllr Hastings)
- (f) Christmas 2025 (Cllr Hastings)
- (g) Other reports from project leads as applicable

**2025/70 Lakenheath Cemetery**

- (a) To receive a report from the LPC Cemetery Committee

**2025/71 To consider any Grant Requests**

- (a) Village Hall: Wednesday drop in lunch café (following on from Warm Room) (**Paper G**)

**2025/72 Correspondence**

- a. The frontage of the old Post Office is untidy.
- b. When are the High Street traffic lights going to be removed.
- c. Update on new school building work.
- d. Play park communication board (**Paper H**) suggested by a resident
- e. Eyesores i.e. Fencing opposite Church, plus derelict houses, demolished bungalow
- f. Straw in village.
- g. Sirens 25.08.2025.

**2025/73 Items for Future Meetings**

**2025/74 Such other business** which, in the opinion of the Chairman, should be considered as a matter of urgency

**2025/75 MATTERS TO BE TAKEN UNDER EXEMPTION** It is recommended that, in view of the confidential nature of the following items, which relates to business/ confidential matters of other individuals, the public shall be excluded while the following item is discussed. This is in accordance to the Public Bodies (Admission to meetings) Act 1960, as amended by the Local Government Act 1972