



Lakenheath Parish Council
The Parish Office
98 High Street, Lakenheath IP27 9EW
Telephone: 01842 860598
Email: clerk@lakenheathparishcouncil.gov.uk

AGENDA

of the Meeting of Lakenheath Parish Council to be held on 3rd August 2026 at the Methodist Church Hall, Back Street, Lakenheath 7pm

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND. The public may make their views known at the second item on this Agenda, Public Participation. Three minutes are allotted for each person, the public may not speak at any other time

2026/69 Chairman's welcome, confirmation of recording and Apologies

Apologies have been received from C/Cllr D Waldron and V Quamina

2026/70 DECLARATIONS of INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:

- a) Have not already been entered into the register and
- b) Relate to a matter to be considered and to note that such interests so declared must be formally notified to the parish clerk

2026/71 Public Participation: Representations from Members of the Public

Limited to 3 minutes each person: it is advised that generally no decisions will be made

- a. Residents suggestion: re-arrange WSC bin collection service (**Paper A**)
- b. TO NOTE: Residents advisory: Eriswell Road flooding issue (**Paper B**)
- c. TO NOTE: Residents advisory: highways reporting tool 73126: this was closed on the same day (27 July) without contact from SCC: lack of transparent consultation over the installation of a Toucan crossing on station road in Lakenheath and apparent disregard given by SCC for communication with residents.

2026/72 Reports & Questions

- a. Report from RAF representative: not present
- b. Report from C/Cllr Don Waldron (has given apologies)
- c. Report from West Suffolk District Councillor D/Cllr G Kelly/ D/Cllr T Whitehand
- d. Update on PIPP project
- e. Report from Police representative
- f. Report on Active Lakenheath project (Community Connectors)
- g. Report on Lakenheath School

2026/73 Confirmation of the accuracy of Minutes of the Meeting held on 6th June 2026

- (a) Confirmation of the accuracy of minutes of the meeting held on 6th June 2026 sent to cllrs 10th June 2026 (**Paper C**)

2026/74 Financial Matters

- a. Purchase of PA system for events e.g. Remembrance Sunday, Annual Assembly, Christmas tree light up (**Paper D**)

b. Accounts/ RFO (Papers at E)

1. Bank Reconciliation 30th June 2026
2. Payment of Accounts
3. Q1 Out-turn Report
4. Banking Update to include Debit Card Options
5. Internal Auditor - Terms of Reference

2026/75 Planning Matters

- (a) To receive the LPC Planning subcommittee meeting notes of the meeting held on 16th July 2026
(Papers F)

2026/76 Reports

To receive reports/ requests from:

a. Chairman/ Clerk (on the night)

- a. Update on the feasibility of LPC acceptance of potential West Suffolk/ other sites
- b. Neighbourhood Plan
- c. Play areas- report from PIC (**Paper G**) - repairs to buddy swing, play area: Ryanplay
- d. Gifted: STIHL hedge cutter
- e. Social media /AI training
- f. Apprenticeship
- g. Village sign refurbishment
- h. Installation of orbital `Welcome to Lakenheath` signs
- i. Update on Remembrance Day service
- j. Other updates as available

b. Councillors (on the night)

- a. Update on streetlight refurbishment project (Cllr Frost)
- b. Speed Indicator Devices (Cllr M Rowntree)
- c. Lakenheath Times (Cllr D Smith)
- d. LPC Facebook group/ social media update (Cllr M Rowntree)
- e. Christmas 2026 (Cllr K Spicer-Denford)
- f. Other reports from project leads as applicable

2026/77 Lakenheath Cemetery

- a. To receive a report from the LPC Cemetery Committee Chairman
- b. New concrete squares for Garden of Rest – additional required

2026/78 To consider any Grant Requests

- a. Lakenheath Bloomers (awaiting form)

2026/79 Correspondence a. town and parish council update: RAF Barnham 28.07.2026

2026/80 Items for Future Meetings

2025/81 Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency

2026/82 Information

2026/83 MATTERS TO BE TAKEN UNDER EXEMPTION It is recommended that, in view of the confidential nature of the following items, which relates to business/ confidential matters of other individuals, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to meetings) Act 1960, as amended by the Local Government Act 1972