



Lakenheath Parish Council
The Parish Office
98 High Street, Lakenheath IP27 9EW
Telephone: 01842 860598
Email: lakenheathparish@gmail.com

AGENDA

Meeting of Lakenheath Parish Council on 7th July 2025
Methodist Church Hall, Back Street, Lakenheath at 7pm

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND.

The public may make their views known at the second item on this Agenda, Public Participation.

Three minutes are allotted for each person, the public may not speak at any other time

2025/48 **Chairman's welcome, confirmation of recording and Apologies**

2025/49 **Public Participation: Representations from Members of the Public**

Limited to 3 minutes each person: it is advised that generally no decisions will be made

- (a) I am writing to kindly request the relocation of a lamp post situated outside my property at 60 Woodlands, Lakenheath, in order to facilitate the installation of a drop kerb for a new driveway. The current position of the lamp post is directly in front of the planned access point, and we would be grateful if it could be moved approximately three metres to allow for safe and practical vehicle access.

2025/50 **Reports & Questions**

- (a) Update from RAF representative
- (b) Update from West Suffolk District Councillor
- (c) Update from Suffolk County Council Councillor
- (d) Update from Police representative
- (e) Update: Active Lakenheath project (Community Connectors will attend)

2025/51 **Confirmation of the accuracy of Minutes of the Meeting held on 2nd June 2025 (Paper A)**

2025/52 **Financial Matters (Papers at B to follow)**

- (a) Bank Reconciliation for month end 31st May 2025
- (b) Payment of Accounts
- (c) Internal Auditors Report
- (d) Financial Regulations – Procurement
- (e) Laptop Replacement

2025/52 **Planning Matters**

- (a) To receive the Notes from the LPC Planning meeting held on 11th June 2025 (*Paper C*)

2025/53 **Reports**

To receive reports/ requests from:

- (a) Chairman/ Vice Chairman/ Clerk
 - (i) Speed Indicator Device Report April 2025 (***Paper D to follow***)
 - (ii) Wingfield Avenue barrier (Vice Chairman)
 - (iii) Playground repairs (springy animal quote: excludes installation) (***Paper E***) (clerk) and Play Inspection Company Operational Inspection dated 5-June-2025 sent to all councillors on 17th June 2025 (***Paper F***)
 - (iv) Mayfields/ High Street overgrown pathway (Chairman)
 - (v) VJ Day plans (Chairman)
- (b) Lakenheath Times (Cllr D Smith)
- (c) LPC Facebook page/ social media (Cllr M Rowntree)
- (d) Streetlight refurbishment project: remaining units (***Paper G***) (clerk and Cllr Frost)
- (e) Repairs on toilets (Cllr Hastings)
- (f) Defibrillator pads invoice query (clerk has not received)
- (g) Update: Town and Parish Forum on 17th June 2025 (Cllr Frost and Cllr P Gyte attended)
- (h) Defibrillator training for the village. To include two courses and ask for those interested to contact the PC office. All Councillors to attend as part of Emergency Planning (Cllr Hastings)
- (i) Other reports from project leads as applicable

2025/54 **Lakenheath Cemetery and Cottage**

- (a) To receive a report from the LPC Cemetery Committee

2025/55 **To consider any Grant Requests**

- (a) Village Hall: Wednesday drop in lunch café (following on from Warm Room) (***Paper H to follow***)

2025/56 **Correspondence**

2025/57 **Items for Future Meetings**

2025/59 **Such other business** which, in the opinion of the Chairman, should be considered as a matter of urgency

2025/60 **Information**: August: no meeting-Summer break

2025/61 **MATTERS TO BE TAKEN UNDER EXEMPTION**

It is recommended that, in view of the confidential nature of the following items, which relates to business/ confidential matters of other individuals, the public shall be excluded while the following item is discussed. This is in accordance to the Public Bodies (Admission to meetings) Act 1960, as amended by the Local Government Act 1972