



Lakenheath Parish Council
The Parish Office
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AGENDA

for the Meeting of Lakenheath Parish Council to be held on 2nd March 2026 at the Methodist Church Hall, Back Street, Lakenheath at 7pm

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND
The public may make their views known at the second item on this Agenda, headed
Public Participation. Three minutes are allotted for each person, the
public may not speak at any other time

2026/164 Chairmans welcome, confirmation of recording and Apologies

Mr Roger Crane: the Councillors express condolences to Mrs Mary Crane on the sad demise of Roger Crane who was very active in the village for many years

2026/165 DECLARATIONS of INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:

- a) Have not already been entered into the register and
 - b) Relate to a matter to be considered and
- to note that such interests so declared must be formally notified to the parish clerk

2026/166 Public Participation: Representations from Members of the Public Limited to 3 minutes each person: It is advised that generally no decisions will be made.

2026/167 Reports & Questions

- (a) Report on progress and issues from representatives of the new school:
 - (i) Current financial position
 - (ii) Response from the Suffolk County Council Education Department
 - (iii) Future funding from Suffolk County Council
 - (iv) Response from Suffolk County Council
 - (v) Educating the public about responsibilities and available funding: differentiate between Suffolk County Council, West Suffolk District Council and Lakenheath Parish Council
- (b) Report from Suffolk County Council Councillor

- (c) Report from RAF representative
- (d) Report from West Suffolk District Councillor
- (e) Report from Police representative
- (f) Report on Active Lakenheath project (Community Connectors)

2026/168 Confirmation of the accuracy of Minutes of the Meeting held on 2nd February 2026 (Paper A)

2026/169 Councillor training

2026/170 Financial Matters (Papers at B to follow)

- (a) Bank reconciliation for month end 31st January 2026
- (b) Summary of payments
- (c) Q3 out-turn report
- (d) Appointment of Internal Auditor
- (e) Review of Internal Control Statement & Report
- (f) Review of Risk Assessment and Management (Financial) report
- (g) Review of Asset Register.

2026/171 Matters relating to Lakenheath Cemetery

- (a) To receive a report from the LPC Cemetery Committee
- (b) Update on the Remembrance Garden
- (c) Update on the purchase of a remembrance tree and to consider the management of same (Cllr M Rowntree/ working party)

2026/172 Governance

To review Policies / Procedures

2026/173 Pride in Place Programme (PIPP)

- (a) Update from Cllr Kelly.

2026/174 Planning Matters (Paper C)

- (a) To receive the Notes from the LPC Planning Committee meeting held on 18th February 2026

2026/175 Reports

To receive reports/ requests from:

- (a) Chairman/ Vice Chairman/ Clerk

- (i) Report on actions during the Back Street fire, subsequent electricity loss. Addition of 105 (UKPN equivalent of 999) to the LPC Emergency Plan
 - (ii) Update on Active Lakenheath
 - (iii) Update on new school progress
 - (iv) Update on .gov email addresses
 - (v) Paintwork on village sign plinth
- (b) Update on streetlight refurbishment project: (Cllr Frost)
 - (c) Speed Indicator Device Reports (Cllr M Rowntree) (**Papers at D**) and Speedwatch Team activities
 - (d) Lakenheath Times (Cllr D Smith)
 - (e) LPC Facebook page/ social media (Cllr M Rowntree)
 - (f) Village entrance signage (Cllr P Gyte)
 - (g) Fencing at the BT site (Cllr A Gyte)
 - (h) Other reports from project leads as applicable

2026/176 To consider any Grant/ Sponsorship Requests

- (a) From last meeting: 2026/157 (d) To consider the sponsorship of a cup at the LFC event in May 2026 (Cllr D Smith) (**Paper E to follow**)
- (b) To consider donation to the Little Fishes Easter event (**Paper F**)
- (c) To confirm that cllrs agreed the grant application to 1st Lakenheath Scout Group (email consensus majority)

2026/177 Correspondence/ Consultations/ Training

- (a) Sent to cllrs 19.02.2026 Update on recent planning changes
- (b) Sent to cllrs 24.02.2026 Questions re. Lakenheath Railway Station

2026/178 Items for Future Meetings

2026/179 **Such other business** which, in the opinion of the Chairman, should be considered as a matter of urgency

2026/180 **MATTERS TO BE TAKEN UNDER EXEMPTION** It is recommended that, in view of the confidential nature of the following items, which relates to business/ confidential matters of other individuals, the public shall be excluded while the following item is discussed. This is in accordance with the Public

Bodies (Admission to meetings) Act 1960, as amended by the Local Government Act 1972