



**Lakenheath Parish Council**  
**The Parish Office**  
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## **AGENDA**

### **for the Meeting of Lakenheath Parish Council to be held on April 7<sup>th</sup> 2026 at the Methodist Church Hall, Back Street, Lakenheath at 7pm**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND  
The public may make their views known at the second item on this Agenda, headed  
Public Participation. Three minutes are allotted for each person, the  
**public may not speak at any other time**

#### **2026/182 Chairmans welcome, confirmation of recording and Apologies**

- a) To Note the resignation of Councillor W Overy

#### **2026/184 DECLARATIONS of INTEREST**

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:

- a) Have not already been entered into the register and
  - b) Relate to a matter to be considered and
- to note that such interests so declared must be formally notified to the parish clerk

#### **2026/185 Public Participation: Representations from Members of the Public Limited to 3 minutes each person**: It is advised that generally no decisions will be made.

- (i) Illegal parking in Lakenheath - concerned residents (email sent to cllrs 16.03.2026)
- (ii) Litter/ other bins new estate (email sent to cllrs 13.03.2026)
- (iii) Complaint Hotel High Street etc (***Paper A***)

#### **2026/167 Reports & Questions**

- (a) Report from Suffolk County Council Councillor
- (b) Report from RAF representative
- (c) Report from West Suffolk District Councillor
- (d) Report from Police representative
- (e) Report on Active Lakenheath project (Community Connectors)

**2026/168 Confirmation of the accuracy of Minutes of the Meeting held on 2nd March 2026 (Paper B)**

**2026/169 Financial Matters (Papers at C to follow)**

- (a) Bank reconciliation for month end 28th February 2026
- (b) Summary of payments
- (c) Village Sign Refurbishment

**2026/170 Matters relating to Lakenheath Cemetery**

- (a) To receive a report from the LPC Cemetery Committee
- (b) Update on the Remembrance Garden
- (c) Update on the purchase of a remembrance tree and seats
- (d) Update on new planting (Cllr S De Giulio- Rowntree)
- (e) To consider an increase in Cemetery fees (***Paper D to follow***)

**2026/171 Pride in Place Programme (PIPP) and Active Lakenheath**

- (a) Update from Cllr G Kelly. To include comments made by a parishioner at the launch 27.03.2026
- (b) Working with PIPP and Active Lakenheath: Governance arrangements. To consider allowing delegated authority to Cllr N Smith, Cllr G Kelly and Cllr M Rowntree

**2026/172 Planning Matters (Paper E)**

- (a) To receive the Notes from the LPC Planning Committee meeting held on 18<sup>th</sup> February 2026

**2026/173 Reports**

To receive reports/ requests from:

- (a) Chairman/ Vice Chairman/ Clerk
  - (i) Annual Assembly 27.03.2026
  - (ii) Update on new school progress
  - (iii) Update on .gov email addresses
  - (iv) Speed awareness wheelie bin signs (email sent to cllrs12.03.2026)  
(£120 pack of 100)
  - (v) Other reports as appropriate
- (b) Update on streetlight refurbishment project: (Cllr Frost)

- (c) Speed Indicator Device Reports (Cllr M Rowntree) (**Papers at F**) and Speedwatch Team activities
- (d) Lakenheath Times (Cllr D Smith)
- (e) LPC Facebook page/ social media (Cllr M Rowntree)
- (f) Village entrance signage (Cllr P Gyte)
- (g) Fencing at the BT site (Cllr A Gyte)
- (h) Phone boxes: interior reorganisation and door issue (Cllr M Rowntree)
- (i) Other reports from project leads as applicable

**2026/176 To consider any Grant/ Sponsorship Requests**

- (a) To consider the sponsorship of a cup at the LFC event in May 2026 (Cllr D Smith) (**Paper G to follow**)
- (b) Confirmation of donation to the Little Fishes Easter event (two replies only to email)
- (c) Application from School (**Paper H to follow**)

**2026/177 Correspondence/ Consultations/ Training**

- (a) Planned Bird Surveys at Maids Cross Hill sent to cllrs 16.03.2026
- (b) Information on Knowledge Champions (via Active Suffolk)
- (c) WSC: call for local sites (sent to cllrs 18.03.2026)
- (d) Pride in Place Project information (sent to cllrs 20.03.2026)

**2026/178 Items for Future Meetings**

2026/179 **Such other business** which, in the opinion of the Chairman, should be considered as a matter of urgency

2026/180 **MATTERS TO BE TAKEN UNDER EXEMPTION** It is recommended that, in view of the confidential nature of the following items, which relates to business/ confidential matters of other individuals, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to meetings) Act 1960, as amended by the Local Government Act 1972