

# MINUTES

## Of the LAKENHEATH PARISH COUNCIL MEETING

### Held at the METHODIST CHAPEL, BACK STREET, LAKENHEATH

### ON MONDAY 7<sup>th</sup> November 2022

Present:

Cllr G Kelly (Chairman)

Cllr J Hastings (Vice Chairman)

Cllr J Cahill

Cllr I Frost

Cllr J Gentle

Cllr P Gyte

Cllr A Gyte

Cllr E Morley

Cllr R Norman

Cllr W Overy

In attendance: Mr A Last, Suffolk County Council lighting engineer, D/Cllr S Frost, N Glading, parish clerk, and eight members of the public

2022/141	The Chairman welcomed all to the meeting. Apologies had been received from Sqn. Ldr. Geary	
2022/142	<b>Declarations of Interest:</b> No declarations	
2022/143	<b>Representations</b> from Members of the Public <ol style="list-style-type: none"> <li>1. Footpath / track by the fields off Maids Cross Way to Barr Drive</li> <li>2. Split in horse chestnut tree in the cemetery. Chairman asked the cemetery Committee to examine the tree as it was thought by the writer to be a hazard</li> <li>3. Status of Lakenheath pathway no.11</li> <li>4. Introduction: Ms M Hugo of Willowgrove Farm introduced herself to the meeting as a new resident wanting to open up lines of communication</li> </ol>	Appendix A  Cemetery Cmtee
2022/144	<b>To receive Reports &amp; Questions from</b>	
a.	<u>Update from RAF representative Lakenheath:</u> Sqn. Ldr. S Geary had given his apologies but had sent in his report, which was read out by the clerk	Appendix B
b.	<u>Update from West Suffolk District Councillor, D/Cllr S Frost</u> D/Cllr S Frost reported that this is the start of busy month for the council. The government will make a statement on expenditure towards the end of the month. Next year's local elections: there will be a change at the polling stations, you will be asked for proof of identity with photo e.g., Passport. Specific publicity will come from the government in the new year. A bus pass has no address on, therefore cannot be used. It would be a good idea to consider opting for a postal vote.	
c.	<u>Update from Suffolk County Councillor, C/Cllr C Noble:</u> not present C/Cllr C Noble was not present Cllr Gentle commented on the recent road closure. He told the meeting that he feels that the County Council are not interested and asked why is this community completely ignored- as long as you pay council tax they are not interested. Cllr Gentle asked the clerk to ascertain why the Suffolk County Council engineers had decided that the work, and therefore the road closure, was necessary.	

	<p>The clerk explained that, during past month, she had sent several email advisories to councillors to keep them up to date on the B1112 closure. These communications were confirmed as received by the other nine councillors.</p> <p>The road had been closed to carry out drainage works, the necessity for which had been based on advice from qualified Suffolk County Council engineers/ officers.</p>	clerk
d.	<p>Sedge Fen Baptist church, update from Mrs W Barnes. Mrs Barnes had responded to the clerk's enquiry:</p> <p><i>"Levelling of the ground: volunteers are waiting for the onion season to be over then volunteers available can start. Will advise of actual dates"</i></p> <p>Cllr Overy asked that the clerk find out when this was likely to be and if a committee been formed.</p>	clerk
2022/145	<b>Minutes of the Meetings held on 3<sup>rd</sup> October 2022</b>	
a.	<p>To agree the accuracy of the minutes of the meeting held on 3<sup>rd</sup> October 2022:</p> <p><b>AGREED</b> with the following amendment:</p> <p>Cllr Gentle had commented on the inconvenience of the road closure</p>	
2022/146	<b>Financial Matters</b>	
a.	The Financial Report from Mrs C Shimmon, RFO was considered, and the expenditure was unanimously <b>AGREED</b>	Appendix C
b.	<p>Budget setting 2023-4</p> <p>The Chairman told the meeting that there is talk of austerity 2 measures.</p> <p>The main issues for LPC were summarised as:</p> <p>Lights</p> <p>Winter/ contingency plans</p> <p>Deciding what commitments LPC want to take next year</p> <p>Cllr Gyte has come up with a project which is rather good, at present only 'ballpark' figures are available</p> <p>There is no more money for the Neighbourhood Plan so LPC will have to cover this</p> <p>There is a legal requirement on LPC to have reserves</p>	
c.	<p>To commence the consideration of LPC Reserves 2023-2024</p> <p>Deferred: Next meeting</p>	
2022/147	<b>Parish Report</b>	
a.	<p>The Chairman reported that:</p> <p>(i) Cllr S Palmer has resigned from the Council due to family commitments</p> <p>(ii) Data collection on aircraft noise: a number of complaints have been coming to LPC. The West Suffolk Planning authority do not have an issue with noise. Cllr Kelly has been told that military aircraft are exempt from the usual noise rules.</p> <p>LPC have no hard data: there are a number of individuals who have offered to do a manual log, but Sqn. Ldr. Geary has said that this would be too vague Chairman will see if one of the universities will work with us. 2015 was the last actual monitoring of noise.</p> <p>(iii) Management of the land at Maids Cross Hill: this is common land. The nature reserve was maintained by a ranger from Brandon Country Park but now Elveden Estates have been asked to look after the land. There has been no talking to parish. Additionally, who owns the old dump?</p> <p>There were certain freeholders in the village that gave up their rights and the land was swapped for the existing freehold land. Roger Crane would know the details.</p>	

	<p>(iv) Nascent travellers sites in the village, particularly at Eldon Drove: The clerk showed photographs of the site. The Chair confirmed that the matter has been brought to WSC Enforcement officers and formal procedures commenced, as this is an unauthorised site.</p> <p>(v) At the Highbridge Gravel Drove site, planning permission is still pending.</p>	
2022/148	<b>Matters relating to Planning</b>	
a.	<p>The Report from the Planning Committee of the meeting held on 19<sup>th</sup> October 2022 was <b>RECEIVED</b>. There were no questions</p> <p>Chairman asked the Councillors to be aware that, at the land west of Eriswell Road it was attempted to get houses through on officers recommendation: the District member has said that the matter must go to development sub control.</p>	Appendix D
2022/149	<b>SID Report</b>	
a.	The Speed Indicator Device Report was <b>RECEIVED</b>	Appendix E
b.	The clerks report on the purchase of two up to date Speed Indicator Devices was <b>RECEIVED</b>	Appendix F
2022/150	<b>Reports</b>	
a.	<p>Reports/ updates were received from</p> <p>(i) <u>Neighbourhood Planning Group</u> including High Street Regeneration Scheme (Cllr G Kelly) BT have agreed in principle we can take over the unsightly bit, but nothing edible is to be grown and no play equipment installed.</p> <p>It was <b>AGREED</b> to order 420 hedge saplings for free (delivery in March 2023)</p> <p>(ii) <u>Business Forum</u> (Cllr W Overy) Nothing to report</p> <p>(iii) <u>Lakenheath Times</u> review (Cllr G Kelly/ Cllr W Overy) Quotations have been sought for a new format</p> <p>(iv) <u>Environmental Group</u> (Cllr J Cahill) the Woodland Trust are delivering 60 saplings soon, there have been three replies to the request for assistance in the Lakenheath Times. Cllr Cahill awaits the delivery of another 200 bulbs.</p> <p>Opposite Dumpling Bridge Road, 130 bulbs have been planted. Cllr Cahill has another 430 bulbs in storage.</p> <p>The Lakenheath sign triangle is planted and finished, 'Bantry Bay' (Latin name is Griselinia Littoralis) a slow growing evergreen shrub, has been planted on the corner.</p> <p>Cllr Cahill is working with the Cemetery Committee to improve the Cemetery, Cemetery, lavender to be removed from around the Chapel and replanted with Heuchera to replace it.</p> <p>The recent litter pick went well: some American people attended. Next litter pick will be around the end of January 2023.</p> <p>(v) <u>Speedwatch Group</u> (Cllr P Gyte) There were four sessions in September at the main sites. 81 vehicles were found to be exceeding the 30 mph limit, Thanks to the Speedwatch volunteers.</p> <p>It was noted the Police speed team were recently at Lakenheath.</p> <p>The information gathered gives Police and indication of where the issues are.</p> <p>Thanks to council and councillors for the coats and signage</p>	

	<p>(vi) <u>CCTV project</u> (Cllr P Gyte) Cllr Gyte has been working with Luke Porter. Suffolk Highways have turned down the proposed site, there was no explanation. Cllr Kelly has asked the Co-op if the CCTV can go on their wall.</p> <p>(vii) <u>Information for residents</u> (parish office signposting to advice and funding as required) (Clerk and Cllr J Hastings) Cllr Hastings informed the meeting that this is a roadmap for difficult times, information is to go on the website as and when it comes in. The parish office will assist with applications etc.</p> <p>(viii) <u>Adult Gym equipment</u> (Cllr A Gyte) The Chairman confirmed that a considerable number of compliments have been received. It is thought that the age restriction signage is adequate and prominent enough.</p> <p>(ix) <u>Christmas decorations 2022 working group</u> (Cllr J Hastings) Decorating the High Street with small artificial trees attached to the flagpoles used for the Jubilee. These can be put into storage and used for many years to come. <b>A Budget of £1,000</b> was proposed and seconded</p> <p><b>AGREED</b> by majority vote (one abstention)</p> <p>Cllr Overy will ask businesses to sponsor the decorations.</p> <p>(x) The clerk reported that the B1112 is now fully open and the work almost completed.</p>	
2022/151	<b>Matters relating to Streetlights and Street Furniture</b>	
a.	<p><u>Update on streetlight improvement project</u> (Cllr I Frost) Cllr Frost had asked Mal Garvin for details e.g., energy costs £103,400 is the total cost (including a survey to determine condition of LPC lights) Mr Last from SCC explained the `Telensa` system, which is used by County Council. This allows control of all the lights, turning off or on or dimmed. Data is downloaded twice a day into the SCC system and any faults automatically logged. Mr Last suggested that it is not a good idea to change timings, as there are several different responsible parties e.g., Housing Associations Red lights- SCC has a company that does a rolling programme of inspection to determine structural weak patches The improvement programme was explained to LPC some years ago. <b>Expenditure of £3094 on the survey</b> was proposed and seconded</p> <p><b>AGREED</b> by majority vote (one abstention)</p> <p>Cllr Frost will get in touch with other owners of the units</p>	<p>Appendix G</p> <p>Cllr Frost</p>
2022/152	<b>Matters relating to Lakenheath Cemetery/ Yard</b>	
a.	The Cemetery Report was read out by Cllr A Gyte: Cllr Gyte indicated that a general tidy up is required, the Village Keeper to be asked to clean the benches	clerk
b.	Clerk: update on the removal of the mound in the Cemetery: clerk advised that this has now been removed.	
c.	Clerk: update on deep clean and sealing of the Chapel floor: clerk advised that the cleaning has been done, the application of the sealing compound will follow imminently.	

d.	Clerk: update on repair to the window at the Chapel toilets: clerk to contact the contractor, if he is unable to carry out the work, clerk to find an alternate contractor.	
e.	Update on Theft 6 <sup>th</sup> October 2022 at the Village Keepers yard: the clerk has supplied the Police with CCTV stills and answered the insurers questions. The claim is now in the hands of our insurers, Zurich.	Appendix H
2022/153	<b>Grant Requests</b>	
a.	No new requests. The clerk advised that she has put together and a bid for the Hall Warm Space and Parish Pantry to West Suffolk. The result is not yet known. It was resolved that the project be re-named Lakenheath Community Kitchen.	
2022/154	<b>Matters relating to the Play Area</b>	
a.	The clerk reported that she has worked with the Village Keeper and the loose drain is now firmly cemented, various bolts etc. replaced or tightened. Surfacing: clerk has asked for a quote for the surface repair from Sovereign Playgrounds, but there is a £149 survey charge. A quotation from Eastern Playground Services is sought.	clerk
2022/155	<b>Governance</b>	
a.	The Councillors reviewed the revised copy of the Lakenheath Parish Council Standing Orders. The new Standing Orders were unanimously <b>AGREED</b>	clerk
2022/156	<b>Items from last meeting</b>	
a.	None	
2022/157	<b>Items for Future Meetings</b>	
a.	1. Budget 2. Christmas Street lighting 3. Regeneration of the cemetery	
2202/158	<b>The public were asked to leave for the following confidential items</b>	

Meeting closed 9.05pm

## **Appendix A: Public participation**

- (i) With the relocation of the primary school in the coming years I have been thinking of ways to make it easier to still be able to walk to school; and reduce parking and traffic at the new site. We currently make use, like many others, of the footpath / track by the fields off Maids Cross Way to Barr Drive.  
I wondered if consideration could be given to making this track a proper pathway so the majority of the village would still be able to walk their children to school.  
We feel work would need to be done on the track so it was safer for buggies and younger children to walk to and from school, but are aware some agricultural vehicles use the track. I have been discussing this with other parents I know and there seems to be a general consensus this would be a good idea if it was possible to do.
- (ii) I spoke to someone from the parish a year or so ago about a large horse chestnut tree in the cemetery. Now the leaves have started falling again I have noticed a large split in one of the main stems of the tree. I am getting very concerned about the size and stability of the tree and the proximity of it to our house. While I appreciate that the tree was here before the house, I feel it could at least do with an inspection (from my property as well as the cemetery, as you can't see the split from the cemetery) and a reduction in size
- (iii) I did not receive a response to my previous email dated 13<sup>th</sup> July 2022 asking for the status of Lakenheath pathway no.11. No action has been taken thus far and we are now coming to a change of weather where it is becoming unpassable again. This is a public footpath where access needs to be available at all times

Additional information received after the agenda went out:

Meeting 7th March 2022: Colin Noble also attended and spoke to me privately afterwards to offer help.

Prior to this meeting I had been in communication with Suffolk County Council for almost a year and a half who agreed that works needed to be carried out on the footpath but failed to do anything about it.

1st April email from C Noble stating 'Thanks for letting me have details of the officer you have been dealing with at the Council with regards the state of footpath 11 and I will contact him discuss further'

19th May email from Colin Noble 19th May stating 'I am chasing up on the footpath but of course we enter a better weather period but I share your concerns about its maintenance'

23rd May an email from Colin Noble stating 'Yes, I do know the footpath as I live nearby and either walk along it or past it most days. You and I clearly have a different opinion as to how these should be maintained. I will ask that the agreed works be undertaken'

Quite what Mr Noble means by having 'a different opinion as to how these should be maintained' is very questionable. Suffolk County Council agreed with me that the pathway needs works carried out. Mr Noble to date has not stated to me how he believes the pathway should be maintained.

I sent emails to Mr Noble 13th July and again 31st October asking for an update on this footpath. No response to either email. This Public Right of Way should be protected for everyone, for now and future use.

## **Appendix B Report from Sqn. Ldr. Geary**

In September, following the death of HM The Queen, 48FW very respectfully minimised their flying activities during the period of National Mourning. However, outside of this time, it was a very busy summer with 48 Fighter Wing aircraft being deployed to multiple locations including Greece, Scotland and the Royal Air Tattoo at RAF Fairford. Furthermore, the Station hosted F22 Raptors and F16 aircraft through the summer

months. Night flying training sorties were conducted from RAF Lakenheath during August and September. There will be another period of night flying training sorties during the period 1 – 10 November. Back in August, the Wing conducted an Active Shooter Exercise. Suffolk Police, Fire and Ambulance and other Local Authorities engaged in the Exercise. Then in September, the Wing worked with the emergency services, Local Authorities, and other UK Agencies on an Aircraft Crash Exercise at RAF Feltwell. More recently, on 11 October 2022, an Assumption of Command ceremony was conducted to stand up the 493rd Fighter Squadron as the second F35A Squadron at RAF Lakenheath. Then, on 14 October 2022 48FW hosted a visit by the new High Sheriffs and Deputy Lieutenants from Suffolk, Norfolk and Cambridgeshire. Locally, to mitigate the impact of the roadworks at Eriswell, 48 Fighter Wing worked with Suffolk Highways to adjust the traffic light timings at Gate 1 on the A1065. Finally for this month, we are currently working-up plans for a plethora of Remembrance events around the Counties of Suffolk, Norfolk, and Cambridgeshire. We are expecting to be able to send USVF representatives to over 25 events this year.

## **Appendix C**

### **LAKENHEATH PARISH COUNCIL**

#### **RESPONSIBLE FINANCIAL OFFICER REPORT**

#### **NOVEMBER 2022**

1. Please find bank reconciliation for month end 30<sup>th</sup> September attached.
2. Please find a summary of payments, for authorisation attached. Please could Cllrs Frost & Cahill authorise the online payments. I will drop the invoices off for signing.
3. Please could you inform Council of any projects you have planned for next year (2023/24) along with the projected expenditure. With this information the Budget and Reserves can be discussed in full at the December meeting along with setting the Precept at the January meeting.

LAKENHEATH PARISH COUNCIL 2022/2023								
QUARTER 1								
	Budget	Actuals	Actuals	Actuals	Total	Quarterly		Variance Explanation
	2022/23	30/4/2022	31/5/2022	30/6/2022	for Q1	Budget	Variance	£100 / 15%
<b>Receipts</b>								
Precept / LCSC	£170,400.00	£0.00	£0.00	£73.24	£73.24	£42,600.00	-£42,526.76	Precept received in one annual amount
Cemetery	£4,000.00	£0.00	£0.00	£170,400.00	£170,400.00	£1,000.00	£169,400.00	More burials than expected
Other (Inc Int)	£22,500.00	£199.27	£250.00	£205,255.95	£205,705.22	£5,625.00	£200,080.22	VAT received in one annual amount
<b>Total</b>	<b>£196,900.00</b>	<b>£199.27</b>	<b>£250.00</b>	<b>£375,729.19</b>	<b>£376,178.46</b>	<b>£49,225.00</b>	<b>£326,953.46</b>	<b>Precept &amp; VAT</b>
<b>Payments</b>								
Staff	£60,000.00	£54.97	£0.00	£956.59	£1,011.56	£15,000.00	-£13,988.44	Invoice due from RFO
Cottage/Chapel	£5,000.00	£0.00	£0.00	£250.00	£250.00	£1,250.00	-£1,000.00	Lower costs than anticipated
Cemetery	£3,000.00	£0.00	£0.00	£63.00	£63.00	£750.00	-£687.00	
Machinery Ca	£5,000.00	£0.00	£0.00	£0.00	£0.00	£1,250.00	-£1,250.00	No additional machinery capital exp in Q1
Machinery Exp	£2,000.00	£0.00	£0.00	£1,030.00	£1,030.00	£500.00	£530.00	No machinery breakdowns in Q1
Street Lighting	£23,000.00	£0.00	£0.00	£1,035.48	£1,035.48	£5,750.00	-£4,714.52	Annual bill due in Q4
Admin	£3,500.00	£0.00	£0.00	£717.36	£717.36	£875.00	-£157.64	
Insurance	£4,000.00	£0.00	£300.56	£901.68	£1,202.24	£1,000.00	£202.24	Insurances due later in year
Subscriptions	£1,200.00	£0.00	£0.00	£52.00	£52.00	£300.00	-£248.00	Most subs paid in Q1
Training	£3,200.00	£0.00	£0.00	£0.00	£0.00	£800.00	-£800.00	Training open to all
Newsletter	£5,600.00	£0.00	£0.00	£0.00	£0.00	£1,400.00	-£1,400.00	Invoice due
Section 137	£2,000.00	£0.00	£0.00	£2,660.00	£2,660.00	£500.00	£2,160.00	Grant applications welcomed
Section 19	£18,000.00	£0.00	£0.00	£1,827.67	£1,827.67	£4,500.00	-£2,672.33	Grant applications welcomed
Playground/A	£27,000.00	£0.00	£0.00	£300.00	£300.00	£6,750.00	-£6,450.00	Invoice due
Village Facilit	£14,000.00	£0.00	£0.00	£1,120.64	£1,120.64	£3,500.00	-£2,379.36	Less expenditure than budgeted
St Mary's	£10,000.00	£0.00	£0.00	£0.00	£0.00	£2,500.00	-£2,500.00	Tree pollarding costs
VAT	£12,500.00	£65.96	£300.56	£25,608.82	£25,975.34	£3,125.00	£22,850.34	Larger VAT amounts expected later in year
Professional F	£5,000.00				£0.00	£1,250.00	-£1,250.00	Invoices due later in year
Neighbourhood	£8,900.00	£10.99	£0.00	£877.19	£888.18	£2,225.00	-£1,336.82	Payments due later in year
<b>Total</b>	<b>£212,900.00</b>	<b>£131.92</b>	<b>£601.12</b>	<b>£37,400.43</b>	<b>£38,133.47</b>	<b>£53,225.00</b>	<b>-£15,091.53</b>	<b>Larger outgoings are expected later in year</b>

Balance at 31.08.2022						<b>£338,712.34</b>
Uncleared payments from previous period						£826.01
						<b>£337,886.33</b>
Income						£726.41
						<b>£338,612.74</b>
Less Expenditure (Chqs, Online Pmts + D/Ds)						£8,127.14
						<b>£330,485.60</b>
Represented by:						
Balance in Current Account						£11,561.23
Balance in Lloyds Bank Deposit Account						£75,952.42
Balance in Unity Trust Bank Deposit Account						£76,000.37
Balance in Nationwide Deposit Account						£64,152.63
Balance in Cambridge Building Society						£80,408.50
Balance in Lloyds Bank Deposit Account - Speedwatch						£1,095.45
Balance in Lloyds Bank Depository Account - NP						£21,796.00
						<b>£330,966.60</b>
Less Payments not Presented						
HMRC						£481.00
						<b>£481.00</b>
						<b>£330,485.60</b>



## NOTES from the meeting to be held on 19th October 2022

Location: Parish Office, Peace Memorial Hall Lakenheath

1. **Apologies and Declarations of Interest** No apologies

Present: Cllr G Kelly, Cllr W Overy, Cllr J Cahill, Cllr A Gyte and N Glading clerk. There were no members of the public in attendance

2. **Members of the public may speak** about an item on the agenda: There were no members of the public in attendance

3. **The following planning applications were considered:**

(Planning portal consultee in tray at 14/10/2022)

**A. Householder planning application - a. single storey front and side extension including car port b. brick wall and railings**

Planning Application

26 Briscoe Way Lakenheath Suffolk IP27 9SA

Ref. No: DC/22/1653/HH | Received: Fri 23 Sep 2022 | Validated: Mon 26 Sep 2022 | Status: Pending Decision

**SUPPORT**

Planning officer informed 19/10/2022 One day extension granted

**B. Planning application - one dwelling with detached garage**

Land Rear Of 25 Back Street Lakenheath Suffolk

Ref. No: DC/22/1683/FUL | Received: Mon 22 Aug 2022 | Validated: Mon 22 Aug 2022 | Status: Pending Decision

**OVERDEVELOPMENT and CONCERNS ABOUT ACCESS**

Planning officer informed 19/10/2022 Wed 28 Sep 2022

**C. Application for listed building consent - works to boundary wall** as per the schedule of works

The Yews 49 High Street Lakenheath Suffolk IP27 9DS

Ref. No: DC/22/1679/LB | Received: Mon 26 Sep 2022 | Validated: Mon 03 Oct 2022 | Status: Pending Consideration

**NO RESPONSE** One abstention (GK) Planning officer informed 19/10/2022

**D. Planning application - a. conversion of existing outbuilding to create one dwelling, b. single storey link extension to existing cart lodge, c. single storey side extension**

The Yews 49 High Street Lakenheath Suffolk IP27 9DS

Ref. No: DC/22/1678/FUL | Received: Mon 26 Sep 2022 | Validated: Mon 03 Oct 2022 | Status: Pending Consideration

**CONCERNS ABOUT ACCESS**

One abstention (GK) Planning officer informed 19/10/2022

4. **Date of next meeting** 16<sup>th</sup> November 2022 Parish Office 9.30am

**Appendix E Summary of SID downloads**

For Project:	Station Road						
Project Name:							
Location/Name:	Incoming						
Report Generated:	28/10/2022						
Speed Intervals	5 MPH						
Time Intervals	19:00						
Traffic Report From	17/10/2022						
85th Percentile Speed	35.8 MPH						
85th Percentile Vehicles	10631						
Max Speed	75 MPH						
Total Vehicles	12507						
AADT:	1429						
Volumes - weekly counts							
	Time	5 Day	7 Day				
Average Daily		1486	1322				
AM Peak	10:00	182	178				
PM Peak	05:00	258	196				
Speed							
Speed Limit:	35						
85th Percentile Speed:	35.8						
Average Speed:	30.22						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	456	573	466	122	93	85	284
% over limit	16.7	15.2	15.0	24.0	16.5	19.8	20.4
Avg Speeder	40.0	40.2	40.2	41.1	40.3	39.6	40.6

For Project:

Project Notes:

Location/Name:

Report Generated:

Speed Intervals

Time Intervals

Traffic Report From

85th Percentile Speed

85th Percentile Vehicles

Max Speed

Total Vehicles

AADT:

## Volumes -

## weekly counts

Ersell road (New)

Incoming

28/10/2022

5 MPH

Instant

17/10/2022

33.4 MPH

20281

80 MPH

33272

28811

16:30

00:00:00

through

28/10/2022

16:59:59

am

20/10/2022

02:45:00

Time

5 Day

7 Day

Average Daily

AM Peak

PM Peak

## Speed

Speed Limit:

85th Percentile Speed:

Average Speed:

Count over limit

% over limit

Ang Speeder

3105

268

407

3102

233

351

35

33.4

27.64

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

463

6.1

38.8

445

6.1

39.0

343

7.6

39.1

234

5.9

38.3

245

6.2

38.5

204

6.6

38.9

184

5.8

39.0

## Appendix F Replacement Speed Indicator Devices

I have looked at 5 suppliers, namely

WESTCOTEC: Dereham Norfolk/ Made in Britain/easy to contact

PANDORA: Cumbria/ Made in Britain/ since 1984/easy to contact

SWARCO: Austrian company with offices in Hemel Hempstead

ELAN CITY: French owned company with UK offices

RADARLUX: German owned company – not recommended (advise other clerks / euros only/ query VAT)

### Basic Specifications

- Portable
- Battery + solar back up
- Blue tooth/ App download of data
- Message
- Warranty
- Lead time

<u>Company</u>	<u>Battery/ Solar</u>	<u>Download</u>	<u>Message</u>	<u>Warranty</u>	<u>Lead time</u>	<u>Price ex VAT)</u>
<b>Pandora</b>	`Site and forget` with solar	With cable to laptop= 15 seconds Blue tooth available @ £295 add in	Slow Down/ Thank you	2 years	10 days £40 delivery	£2145
			No message			£1995
			Add Blue tooth			£295
	Spigot bracket					£185
<b>Westcotec</b>	Battery +solar	Blue tooth + £379	Slow Down/ Thank you	3 years (battery 1 year)	8 weeks Delivery is included	£3990
	Brackets each					£147+ solar bracket £52

Company	Battery/ Solar	Download	Message	Warranty	Lead Time	Price ex VAT)
Elan City	Solar/ brackets included	Cable Bluetooth + £295	Slow Down/ Thank you/ Too fast	2 years	TBC	£4000 flat rate FOR 2 Units (if ordered before end 2022)
	Battery/ brackets included	Cable Bluetooth + £295	Slow Down/ Thank you/ Too fast	2 years		£4000 flat rate FOR 2 Units (if ordered before end 2022)
<b>Swarco</b>						
Awaiting information						

#### Pandora



#### Elan City



## **Appendix G**

### **Lakenheath Parish Council Street Lighting Proposals**

#### **Purpose of Report:**

- To replace remaining lanterns to ensure all Parish Council owned units are LED.
- To provide further information on Maintenance and Asset Management we recommend the Parish Council considers.

#### **Asset Management:**

To protect the Parish Council regarding column failure, structural testing is recommended to identify the longevity of the existing lighting columns. This test provides a guarantee against claims and is based upon the traffic light system where a:

- Red defect - requires imminent replacement
- High Amber – replace within 3 years or retest
- Green – Retest in 5 years.

The results from this testing will also provide a forward ongoing column replacement programme that will compliment maintenance activities. This test is outside the maintenance arrangement and costs for your consideration are shown below.

### **Recommendation**

To implement the asset strategy and reduce energy costs, the following recommendations are proposed:

#### **Structural Testing**

From the inventory supplied, there are 238 no. assets and each would require a structural test; the results would provide assurance regarding the condition of the assets and enable a forward capital replacement programme to be developed and assist you with future budgets.

#### **Electrical Testing**

We have possession of the periodic electrical testing results that have been carried out previously. The ongoing service we provide as part of our maintenance allows for 1/6th of the asset to be electrically tested each year, and costs for this are included in your maintenance charges.

#### **Lantern Replacements**

To reduce energy costs and enable the full central management system to be installed, it is recommended to replace the remaining 197 no. lanterns to LED. A survey will need to be carried out to confirm quantities and suitability of existing LED lanterns to accommodate this technology. We have provided approximate energy costs associated with the existing lighting and calculated the resultant energy costs following full conversion to LED. In addition, calculations have been provided to detail energy costs where different lighting strategies are implemented. These include part night lighting (where lights are turned off between midnight and 05:30), dimming to 50% (between midnight and 05:30) and dimming to 25% (between midnight and 05:30).

#### **Maintenance**

You already have your maintenance carried out by ourselves on the Basic level as indicated below. There is a higher level of maintenance available (Standard) that includes replacement of assets at our cost in the

event of damage such as vehicle collision and replacement following vandalism. If the Parish Council would like a quotation for this please let us know accordingly.

- Scheduled maintenance.
- A 10 day repair time for faults once reported to, or identified by, Suffolk Highways. Note that the central management system reports faults daily and therefore no time is lost awaiting reports. The 10

days is from light out to repair, not from report of light not working. This also enables the contractor to work more efficiently.

- A 6 year cycle of electrical testing, visual structural inspection (structural testing is charged separately) and associated record keeping to satisfy safety legislation.
- A freephone reporting service for faults and on-line reporting system (complete with mapping) that can be accessed through the internet (via the SCC Website) by the public.
- Identification, reporting and management of faults with an electricity company supply.
- Maintaining the inventory of lights and agreeing the energy usage with the supplier.
- Local decision making on major replacements.
- Co-ordination of mains supply connections for new lighting.
- Management of legal requirements for working in the highway.
- Full replacement of lighting unit, inclusive of mains electricity connection, where involved in a road traffic collision or through vandalism, all at no cost to the Parish Council (Standard Maintenance Only).
- In hours and out of hours emergency attendance.

Lantern Replacements (inclusive of CMS nodes)

The total cost for the lantern replacements and other upgrading works previously quoted on a per road basis will be:

**For the sum of £97,309.00 plus VAT**

**Structural Testing** (in addition to maintenance and column / lantern replacement works)

From the inventory supplied there are 238no. lighting columns that would require a structural test. To carry out this work would be:

**For the sum of: £ 3,094.00 plus VAT**

Please note monthly invoices will be submitted to the Parish Council for payment relating to capital replacement and installation works for tasks completed in the preceding month.

## **Energy**

As you will be aware, energy costs are increasing dramatically. The energy costs Suffolk County Council (SCC) obtain, is Green energy and benefits from economies of scale as the street lighting energy is purchased alongside the council's other activities. However, energy cost increases for 2022/23 for budgetary purposes are predicted to be approximately £0.40 pence per kilowatt hour. The effect of the current budget cap may reduce this rate however this is unknown at this time. Although this rate is higher than we would like, this figure is benchmarked with other authorities in this area and is comparable.

The attached energy predicts are based on the above £0.40 pence rate.

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# Lakenheath Energy Calculations

## Energy Consumption - Existing

Luminaires:	Switching	Circuit Watts	Quantity	Total Circuit Watts
General 35w SOX	ANL	65	23	1495
General 42w PL-T	ANL	47	9	423
General 50w SON	ANL	56	20	1120
General 70w SON	ANL	80	92	7360
General 80w MBFU	ANL	94	52	4888
General 100w GLS	ANL	100	2	200
LED	ANL	17	41	697

ANL Burning Hours	4151	Total	16183
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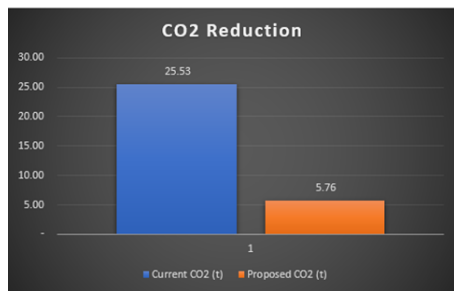
Costing Period	1 Year	Total	
		per annum	1 Year kWh
(Circuit Watts) x (Burning Hours) / 1000		67175.633	67,176

CO2 Emissions 0.38 (kg CO2 per kwh)

(kw hr's) x (CO2 per kwh)	Total Tonnes	25.53
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Energy Cost 0.4 p

Value Per Annum £ 26,870.25



All Night	
Energy Saving Per Annum (kwh)	52,016
CO2 Energy Saving's	19.77
Energy Value Saving Per Annum	£20,806.47

## Energy Consumption - Proposed

Luminaires:	Switching	Circuit Watts	Quantity	Total Circuit Watts
Existing LED	ANL	17	41	697
CU E950 SUFF03	ANL	15	197	2955

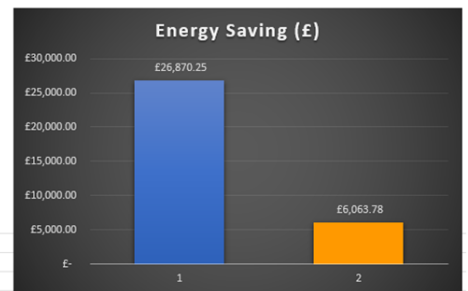
		Total	3652
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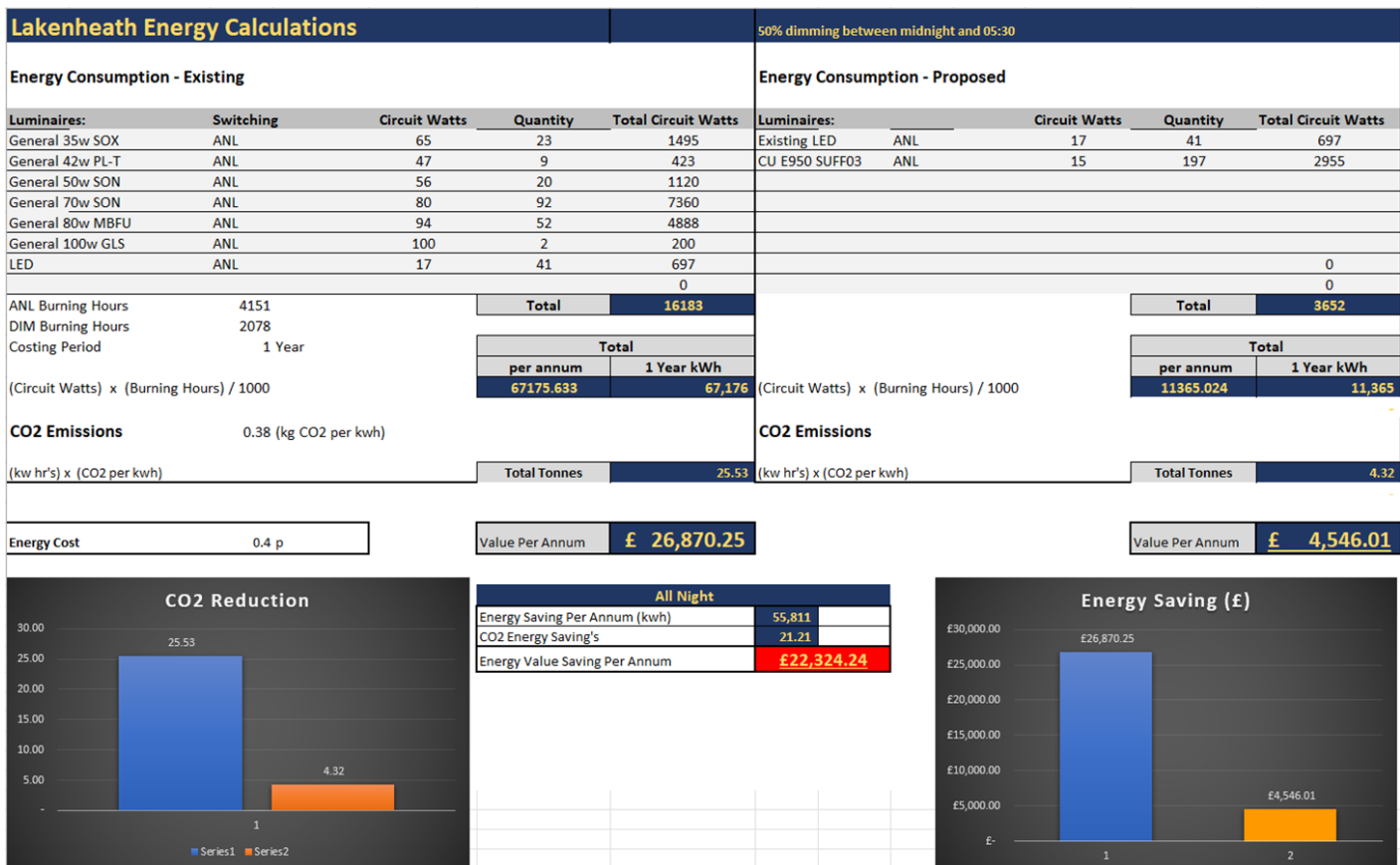
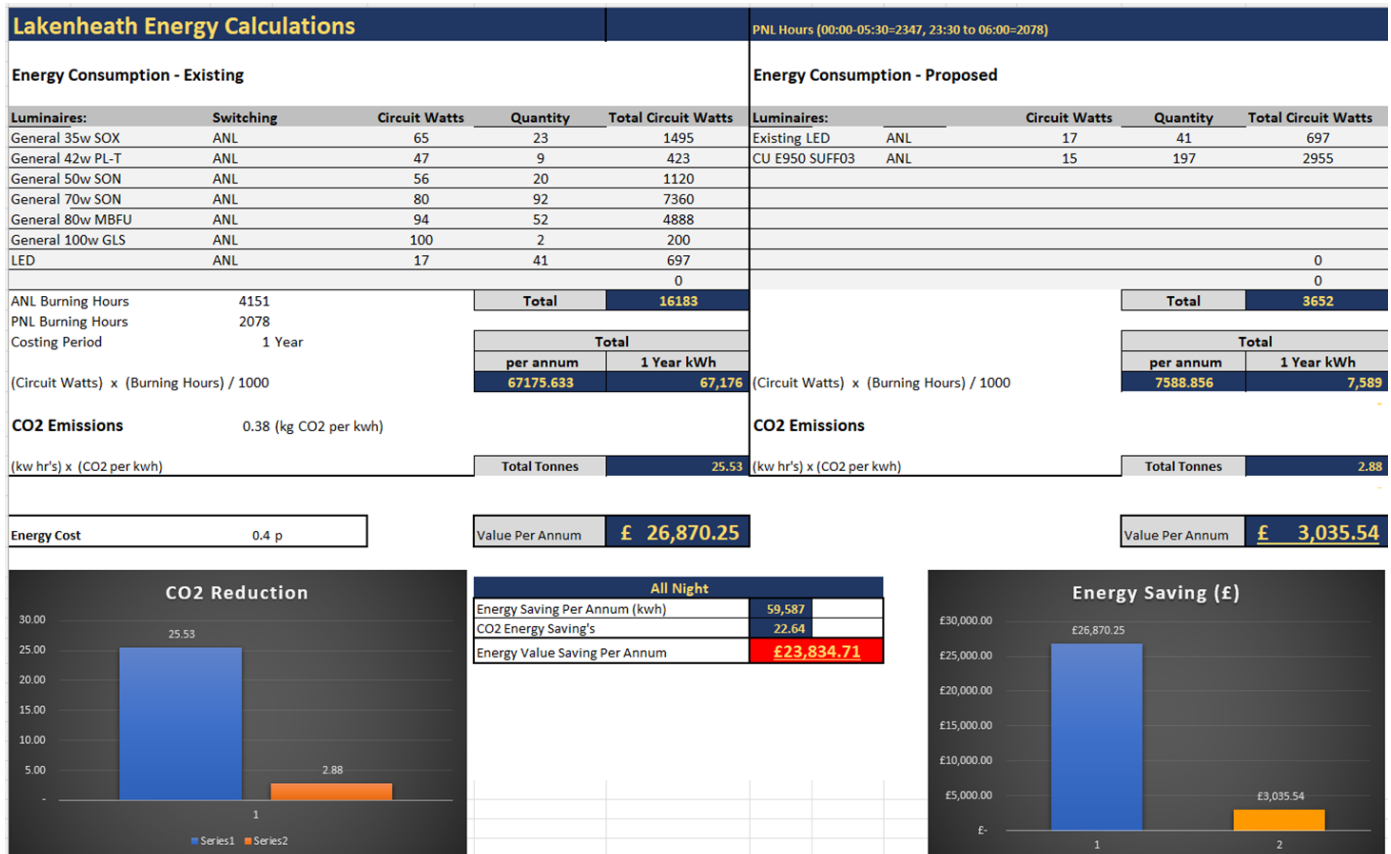
		per annum	1 Year kWh
(Circuit Watts) x (Burning Hours) / 1000		15159.452	15,159

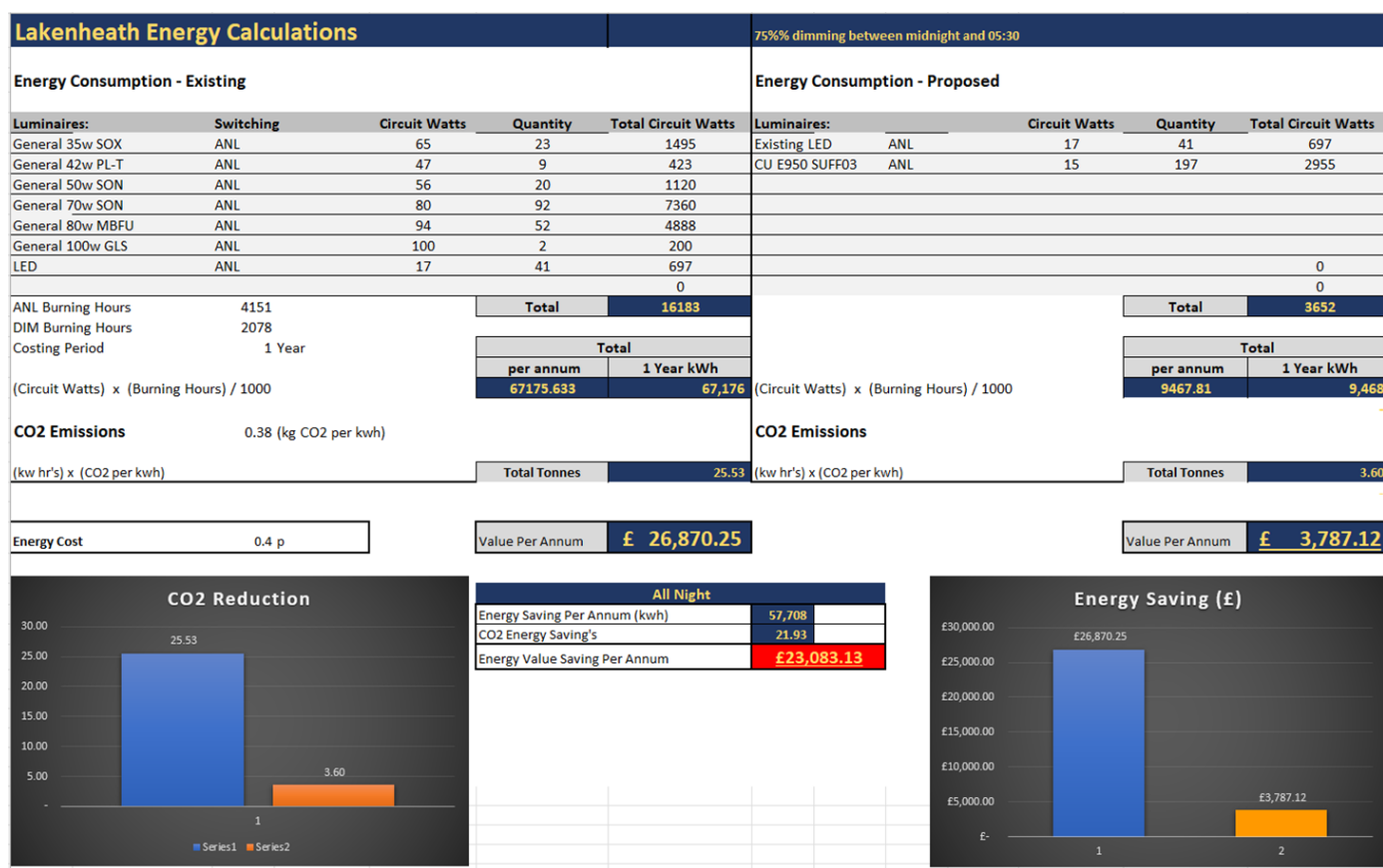
CO2 Emissions

(kw hr's) x (CO2 per kwh)	Total Tonnes	5.76
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Value Per Annum £ 6,063.78







## Appendix H Theft Report

Lakenheath Parish Council have had some tools and machinery stolen from the Village Keepers Yard. I have sent the police stills from the CCTV

Policy number YLL-2720868543

CAD number FC-16102022-315

Date 16/10/2022 between 18.34 and 18.40

Location Keepers Cottage Cemetery Road Lakenheath

CCTV recording shows the black jeep type car arriving and leaving.

The perpetrators climbed over the gate, opened the bolts, and entered the yard, then forced open the garage door to steal tools, then hooked up the trailer and drove off. The alarm sounded but was not heard inside the house initially.

## Losses

Damage to Garage (total value insured value £5,564, PE6 Scott Trailer with tail ramp asset list value £818, Tools One garden fork est. £30, Chainsaw asset list value £312

The clerk is working with PC 1329 Wilson of Suffolk Constabulary Martlesham Heath, Martlesham. Communications from PC Wilson were shared with the councillors. The matter is now in the hands of our insurer. There is a £250 excess payable. I have bought heavy duty padlocks to secure the bolts on the yard gates, and the Police crime prevention officer will attend to advise on other security measures. N Glading Parish clerk 31/10/2022

