

# MINUTES

of the LAKENHEATH PARISH COUNCIL

MEETING HELD AT THE METHODIST CHAPEL, BACK STREET, LAKENHEATH

ON MONDAY 4th April 2022 at 7:00PM

Present:

Cllr E Morley (Chairman)

Cllr R Norman (Vice-Chairman)

Cllr J Cahill

Cllr I Frost

Cllr J Gentle

Cllr A Gyte

Cllr J Hastings

Cllr G Kelly

Cllr W Overy

Cllr S Palmer

In attendance:

D/Cllr S Frost, M Flint (parish clerk) and N Glading (locum clerk)  
and 6 members of the public

**2022/1. Apologies for Absence** had been received from

Cllr P Gyte, Sqn. Ldr S Geary, Cllr Colin Noble

**2022/2. Declarations of Interest**

Red book

**2022/3. Confirmation of Minutes of Meeting held on 7th March 2022**

The Minutes from 7<sup>th</sup> March 2022 were unanimously **AGREED**, with one amendment: at item 8: came on Sunday not Saturday

**2022/4. Representations from Members of the Public**

1. A Resident asked for LPC permission (Street furniture licence) for the Lakenheath In Bloom flowers on the High Street. **AGREED**
2. A Resident asked if legislation has been changed on aircraft noise, as the current planes seem noisier than before. She finds it painful on her ears whilst in her garden. The flight path goes across top of road. She believes that, in the 1980s, special funding was made available for double glazing.

She asked that LPC find out decibel levels. Chair will pass onto Sqn. Ldr. Geary. Resident asked to supply contact details to office.

### **2022/5. Reports & Questions:-**

(a) RAF Commander Lakenheath: Not present

(b) West Suffolk District Council: Cllr S Frost reported a quiet period. Few meetings not lot happening, because of elections.

Q: Traffic calming measures down Station Road?

SF: Will send an email out.

Q: Recycling bins- gate needs a new lock?

SF: Will nudge West Suffolk Council

Q: When are the bins going to be emptied over Easter?

SF: The information is readily available, will put on the Facebook book page

Q: Car park: bottom retaining needs repair whose responsibility is this?

SF: Will investigate

Q: I read the current paper on introduction to this year's council tax- query spending £9m into investigating climate?

SF: I believe you are referring to a Suffolk County Council document

Q: Do we ever see any returns in respect of the farm?

SF: Will investigate

(c) Suffolk County Council: C/Cllr C Noble: Not present (clerk confirmed report has been emailed)

### **2022/6. Planning Matters:-**

(a) To receive report from Planning Committee. To consider any other outstanding applications

Cllr Kelly told the meeting that work has started on Rabbit Hill. Disappointed that Cllr Noble not here as this would have been an opportunity to discuss the generation of funds towards infrastructure.

Tesco's site is going to planning committee: is S106 still viable as everyone else gone to CIL. This is the only site with non-housing plans.

Cllr Noble had previously confirmed that the School is not happening until the houses are built.

One scheme was a footbridge which led to a farmer's field.

#### (b) Neighbourhood Plan Report

Cllr Kelly reported that the group have won a regeneration bid. The Neighbourhood Plan has to be the first call so it is very important that this is mapped out. Going to have a number of public events, i.e. public consultation to find out what residents want. The 'pear drop' road layout arrangement by the newsagent appears to be a safety issue.

Consensus that having green gateways into the village should include 'slow down' advice.

Suffolk County Council can supply electric vehicle chargers: parish would pay for installation and thereafter receive a commission.

Wing Road car park: issue of locked/ bolted door: Clerk has emailed previous cleaning company: waiting to hear back.

Who is responsible for maintenance? Thought to be a service contract in place.

Cllr Gyte has obtained two quotations; it was confirmed that three are obligatory as defined in LPC regulations.

#### **2022/7. Financial Matters including:**

(a) Payments of Accounts: unanimously **AGREED**

(b) Bank Reconciliation: **AGREED**

#### **2022/8. Lakenheath Cemetery:**

##### (a) Cemetery Report

Cllr Frost has inspected and reported back that the Cemetery is clean and tidy. The Chapel floor could do with some sweeping. There are holes in some of the hedges, the one at the end of the New Cemetery always has holes. Moles caught and all clear. Hand towel dispenser is empty.

##### (b) Grant of Exclusive Rights of Burial:

It was **RESOLVED** to **AGREE** ERB deeds for Robert Rutterford and Joan Rutterford.

##### (c) Quote from Sutton Seeds:

Clerk has negotiated a reduced price of £650: **AGREED**

Village Keeper has not received woodchip machine operation training. This is classed as dangerous machinery and LPC Health & safety advisors have confirmed that this training is necessary for the job to be carried out..

It was **AGREED**, with two abstentions, that, going forward, the clerk would consider obtaining a quote for the work from S&P Landscapes

#### (d) Millennium Seed Bank UK

Cllr Hastings explained that the project is collecting seeds from species of flora that are threatened. She has been approached by the Millennium Seed Bank for permission to gather some seed pods from the rare Yarrow Broomrape growing at Lakenheath

It was unanimously **AGREED** that seeds may be taken

**2022/9. Jubilee Celebration report:** Cllr Hastings will email her report

#### **2022/10. S:106 grant for bus shelter**

Cllrs reconsidered their previous response: S 106 money remains available for a bus shelter adjacent to 82A High Street. There is no option to spend the funds on anything else.

Motion: To discontinue with the bus shelter plan

Proposed by Cllr Palmer, seconded by Cllr Kelly: **AGREED**

Cllr Cahill reported that she has ordered a tree and a plaque: she will need help with planting from the Village Keeper

Cllrs gave **VOTE OF THANKS to Joe and Dan** for their assistance with transportation

#### **2022/11. Lakenheath in Bloom**

Cllr Kelly requested support in the placing of benches and planters along the High Street. These need to be in place by June celebrations, sponsorship was discussed: not feasible due to short schedule.

The Councillors discussed the amount to be donated, £100, £200, £300

Voting was in equal proportion

Casting vote: The Chairman exercised his casting vote prerogative and £300 was **AGREED**

#### **2022/12. H&S Meeting with Colin Donnelly -Work Nest.**

The clerk reported that the Work Nest professional advisor had met with the Village Keeper and the clerk

Mr Donnelly had concluded that:

- a. The personal equipment belonging to the village keeper that was stored in the workshop should be removed (now removed)
- b. The Gator should be parked in the garage (inherent danger associated with reversing the vehicle)

The clerk and locum clerk to attend a meeting on Zoom on Friday

### **2022/13. Date of Annual Parish Meeting.**

Clerk confirmed that the APM will be held at the **Peace Memorial Hall 16th MAY 6.30pm**. Cllrs were asked to send their reports in.

**2022/14. The Public were excluded from the following items** being of confidential/personal/ staffing/ commercially sensitive nature (items 15 to 17)

### **2022/ 18. Items for Future Meetings.**

Future meetings to take place in Evans Room

Cllr Norman suggested item: speed watch- would it be possible to move SIDs further out of village?

Explore possibility of a new SID

Keep Jubilee event on Agenda

### **2022/19. Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency.**

Clerk called for nominations for Chair/ Vice Chair and group memberships at the Annual Parish Council meeting on 9th May 2022

### **2022/20. Date of next Meetings**

Monday 9th May 2022 Annual Parish Council meeting

Monday 16th May 2022 Annual Parish meeting (Peace Memorial Hall)

**8.22pm meeting ended**