



**Lakenheath Parish Council**  
**The Parish Office**  
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## **MINUTES**

**of the meeting of Lakenheath Parish Council held on 2<sup>nd</sup> December  
2024  
at the Methodist Church, Back Street, Lakenheath**

Present:

Cllr G Kelly (Chairman),

Cllr N Smith (Vice Chairman)

Cllr A Gyte

Cllr P Gyte

Cllr J Hastings

Cllr I Frost

Cllr M Rowntree

Cllr D Smith

In attendance: Mr A Blenkiron, MD Elveden Farms, Mrs C Shimmon (RFO),  
N Glading (Parish Clerk) and four members of the public

### **2024/114 Chairman's welcome, confirmation of recording and Apologies**

The Chairman welcomed all to the meeting. Apologies had been received from Cllr W. Overy and Cllr M Hugo. Clerk to record for minutes.

### **2024/115 Public Participation: Representations from Members of the Public**

Limited to 3 minutes each person: it is advised that generally no decisions will be made

- (i) Mr A Blenkiron MD at Elveden Farms told the meeting that he has aspirations to work with community.

Q. There is mud on road (Wangford).

A. might be tenants, big challenge this time of year.

Q. Also mud on Broom Road, Mr Blenkiron was given photographs and he will take this issue back to Elveden.

#### 2024/116 **Reports & Questions**

a. Update from RAF representative (Sqn Ldr Adam Eaton)  
**Not present.** A scheduled meeting with Cllr Kelly was cancelled.

b. Update from West Suffolk District D/Cllr Whitehand was not present.

D/Cllr Kelly reported that 30 letters about Decarbonisation funding have been sent out. The includes Lakenheath Village Hall and the Community Centre. If you have applied for solar panels / batteries, you will be offered an amount of money or West Suffolk will pay for batteries and instal panels.

There are rumours about devolution; the new government wants a unitary authority. This means at least one tier (County/ District) will disappear.

Glyphosate to be reintroduced soon, under strict conditions.

c. Update from Suffolk County Council Councillor (C/Cllr C Noble):  
**Not present.**

#### 2024/117 **Matters relating to previous Minutes**

a. The accuracy of the Minutes of the Parish Council meeting held on 4<sup>th</sup> November 2024 were unanimously **AGREED**.

#### 2024/118 **Financial Matters** (*Appendix A*)

a. Bank Reconciliation: unanimously **AGREED** no questions

b. Summary of Payments: unanimously **AGREED** no questions

c. The Councillors considered the budget proposals for Financial

Year

2025/26. All had a skeleton budget which is a 3.98% rise which is

£4.99

per annum (Band D property). Increased budget shown at Appendix

A.

**It was Proposed** to increase LPC precept by 2.9% by deferring some of the envisaged expenditure or using some Reserves: **AGREED with one abstention** (Cllr N Smith)

**NOTED:** West Suffolk Council are now seriously talking to the Ministry of Defence, as one in five residents is not paying council (US Forces exemption): the amount paid to Whitehall by the US does not cascade down.

- d. The RFO has received a letter from Lloyds Bank, explaining that they are going to start charging. It was **AGREED** that Neighbourhood Plan account would be cancelled

2024/119 **Speed Indicator Devices and related Reports** (*Appendix B*)

- a. SID Report for Station Road (October 2024) was **RECEIVED**
- b. SID Report for Eriswell Road (October 2024) was **RECEIVED**
- c. Cllr P Gyte reported that the Speedwatch Team are out tomorrow.

2024/120 **Matters related to Planning**

- a. The Notes from the Planning Sub Committee Meeting held on 20<sup>th</sup> November 2024 were **RECEIVED**. (*Appendix C*)  
It was **NOTED** that West Suffolk Councillors have refused the Anchor Lane application.

2024/121 **Updates/ Reports**

- a. Chairman
  - (i) LPC owned defibrillators: Councillors were concerned to find that the defibrillator at Sedge Fen hut has no electricity supply. The Ambulance people have checked and the `company responsible` assured that all was well, which clearly is not the case.  
Cllr Overy has offered to contact local businesses to ascertain if the Sedge Fen unit could be sited on their premises. Quayside unit is owned by LPC; however, it cannot be found. The maintenance arrangement is with Mrs Barnes: clerk to set up a meeting to discuss the way forward once further details are known (*next meeting*)

- (ii) Maintenance contract: Chairman has had sight of the three quotations, agreed RH Landscapes for one year, then a further three quotes for a three year contract in 2025.

b. Clerk

- (i) Litter picking Mr Paul Rijckmans has offered to continue with Lakenheath Litter picking schedules, all equipment currently in storage to be handed over. Thanks to Mr Rijckmans for taking this over. Remains bi monthly.
- (ii) The Councillors considered the sponsorship offer from Persimmon (a copy of the email was sent to Cllrs 19/11/2024) Clerk has asked about resurfacing of the play area car park. Cllr Gyte has sent an email, suggests digging up, then placing shingle around the village sign, and placement of bench and flower tubs. It does appear that Persimmon are already tidying the gates at the entrances. Three members to get together and filter down the list. *(next meeting)*
- (iii) Update on Sedge Fen Church: none
- (iv) Update on Heat Camera Project: the resident who kindly undertook the initial fact-finding report told the meeting that it has been an interesting exercise; however, the camera is connected to a phone by Wi-Fi, but, given the poor reception in Lakenheath, this can drop out, which is frustrating.  
Operating is only possible if there is no/ low wind: if a segment of the night sky is captured, that is the temperature that is measured. Reflections are also an issue.

c. Reports

- (i) Lakenheath Times Cllr D Smith reported that the Winter edition has been sent out. There are some rounds that the distributors are temporarily unable to cover: Cllrs Smith and Cllrs Gyte offered to cover. Clerk had written to the Consolidated Charities Treasurer as some addresses on Eriswell Drive reported that they had not received the annual application form for benefit published. The Treasurer had replied, confirming that applications were available at the Library.
- (ii) Neighbourhood Plan Committee, including High Street Regeneration Scheme (Cllr N Smith): meeting of the NP

committee with the planning committee to be arranged before Christmas.

- (iii) Lakenheath Streetlights installation of LED units (Cllr Frost)  
On 20<sup>th</sup> November, LPC contractors, Pearce and Kemp, worked on 6 units. P&K are systematically working through the village. It was **NOTED** that no complaints about street lights have been made since the project commenced.
- (iv) Mobile network infrastructure: Cllr Frost has written to Nick Timothy, and will prepare a briefing to councillors about the BT landline transition switch. (*next meeting*)
- (v) Christmas 2024 Decorations (Cllr J Hastings): a good start today despite atrocious weather and getting ready for this Fridays switch on.
- (vi) LPC Facebook page (Cllr M Rowntree/ Cllr M Hugo):  
Christmas event is being well publicised, although there are some concerns that the Mola Café car park might be too small for the number of attendees.

#### 2024/122 **Matters relating to Lakenheath Cemetery**

- a. Cllr Frost gave a report from the LPC Cemetery Committee

The Main issue at the moment with general maintenance of the cemetery is the leaves. This year with storms and windy weather it seems all the leaves and branches are coming down continuously and no sooner we clear them more appear.

We are on top of the areas affecting most of the graves and ashes areas but at the rear of the cemetery along the hedgerows the leaves are building into huge mounds.

We will look at clearing these in the next few weeks. With this in mind, we would like to consider purchasing an industrial size leaf blower/collector in readiness for next winter.

Loading Bays: Happy to report that the bay has been cleared although we are filling it gradually with more leaves.

Wild Life Pests: All clear at the moment.

Future projects: We would like to progress two projects in 2025:

- (i) replacing the flower bed walls at the entrance to the cemetery as the brick walls are crumbling.

- (ii) to create a Memorial Garden in the green space area, featuring a round flower bed and benches.

Costings for these projects is yet to be completed. We hope to ensure that in December the cemetery is ready and looking good for our Christmas visitors.

- b. Update on green waste bin emptying: has been emptied

#### 2024/123 **Matters relating to the Play area**

- a. The November 2024 Playground Inspection Report was **RECEIVED**. It was **NOTED** that the Skatepark Report has been sent to the Chairman LPFA.

Faults include matting coming up from monkey swings / wet pour shrunk / gate swinging back on itself.

Cllrs Gyte and Rowntree had concluded that it would be more economical to replace the wooden edges and bark, rather than instal new wet pour. Clerk to obtain quotes (*next meeting*)

- b. Carpark refurbishment: Options – 1. Persimmon 2. Bid in with West Suffolk Council for a grant and 3. Section 106 money (£86k total) coming from Persimmon. West Suffolk want to use some of the money on the Briscoe Way Playpark. Cllr Kelly has meeting about this on Friday.

If LPC were to consider taking responsibility for the Briscoe Way play park, the RFO cautioned that the upkeep of the current Eriswell Road play area should be taken into consideration.

The majority of the West Suffolk Cabinet want to know why a CIL (Community Infrastructure Levy) allocation programme is not in place,

as most other Councils have switched from S106.

#### 2024/124 **Correspondence and Items for Future Meetings**

- a. Correspondence:

- (i) Email from Projects4Renewables: the company will arrange an information meeting.
- (ii) Emergency planning: tbc meeting with the new emergency planning office.
- (iii) Cllrs **APPROVED** the winter assistance leaflet for Lakenheath groups: clerk to print off copies for distribution.

2024/125 **Such other business which, in the opinion of the Chairman,**  
should be considered as a matter of urgency: none

### **Future meetings**

Emergency Planning/ meeting with officer

Cllr Rowntree went to Peace Hall Memorial/ Community Centre AGM: the new bar has been successful; all the volunteers are working very hard

Cllr A Gyte: Storm damage trees / Joshua Tree had carried out emergency removal of fallen tree and remedial work. Cllr Gyte thinks that the stump is a hazard

Cllr G Kelly: Signs on Village Green (our land) (*next meeting*)

### 2024/126 **Information:**

1. Office closed Christmas week and the toilets closed 25<sup>th</sup> and 26<sup>th</sup>  
Clerk: Signage
2. Clerk taking annual leave Wednesday, Thursday, Friday this week.

## Appendix A

### Lakenheath Parish Council

#### Bank Reconciliation 31st October 2024

Balance at 31.08.2024	<b>£445,669.68</b>
Uncleared payments from previous period	£536.28
	<b>£445,133.40</b>
Income	£1,504.94
	<b>£446,638.34</b>
Less Expenditure (Chqs, Online Pmts + D/Ds)	£10,942.37
	<b>£435,695.97</b>
Represented by:	
Balance in Current Account	£6,376.31
Balance in Lloyds Bank Deposit Account	£45,681.99
Balance in Unity Trust Bank Deposit Account	£79,720.08
Balance in Nationwide Deposit Account	£86,724.04
Balance in Cambridge Building Society	£82,259.68
Balance in Lloyds Bank Deposit Account - Speedwatch	£652.12
Balance in Lloyds Bank Deposit Account - NP	£0.00
Balance in Lloyds Bank Deposit Account - Lakenheath Times	£5,666.70
Balance in Lloyds Bank Deposit Account - Street Lighting	£129,212.46
	<b>£436,293.38</b>
Less Payments not Presented	
HMRC	£597.41
	<b>£597.41</b>
	<b>£435,695.97</b>

## LAKENHEATH PARISH COUNCIL

2nd December 2024

Date	Transaction	Payee	Description of Supply	Amount
<b>Receipts</b>				
October			Interest Payments	£317.72
October			Lakenheath Times Advertising	£190.00
October			Cemetery Cottage Rent	£950.00
October			Cemetery Fees	£0.00
28.10.2024	Debit Card	Amazon	Returned Faulty Christmas Lights	£47.22
<b>Payments Made</b>				
28.10.2024	Debit Card	Amazon	Christmas Lights	£55.99
01.11.2024	Debit Card	Amazon	Laminating Pouches	£9.99
08.11.2024	Debit Card	Dyno Rod	Call Out - Cemetery Cottage	£210.00
15.11.2024	Direct Debit	EDF Energy	Electricity - Cemetery Chapel	£33.00
25.11.2024	Online	Staff	Salary Payments - November	£2,512.28
27.11.2024	Debit Card	Screxfix	Christmas Tree Weights	£69.99
27.11.2024	Debit Card	Amazon	Office Heater	£87.86
03.12.2024	Direct Debit	British Gas	Electricity - Public Toilets	£68.29
06.12.2024	Online	BT Payment Services	Parish Office Telephone & Broadband	£90.26
06.12.2024	Online	Worknest	Professional services	£5,209.33
06.12.2024	Online	Michael Murfet	Mole Catcher - Lakenheath Cemetery Open & Closing Public Toilets & Cemetery Work - November	£65.00 £354.64
06.12.2024	Online	The Joshua Tree (Suffolk) Ltd	Year 1 Tree Management & Emergency Tree Work (Storm Damage)	£3,696.00
06.12.2024	Online	CLlr D Smith (reimbursement)	Wireless Mouse & Microsoft Office (Lakenheath Times)	£27.97
06.12.2024	Online	xlpress	Lakenheath Times - Winter Edition	£2,956.00
06.12.2024	Online	Lakenheath Peace Memorial Hall	Quarterly Parish Office Rent & Electricity	£884.36
06.12.2024	Online	CLlr N Smith (reimbursement)	Meeting Refreshments & Poppy Stickers	£35.58
06.12.2024	Online	CLlr M Rowntree (reimbursement)	Repairs to Telephone Boxes	£64.15
06.12.2024	Online	CLlr J Hastings (reimbursement)	Christmas Lights, Timers and Bauble Ties	£190.85
06.12.2024	Online	Clare Shimmon RFO (reimbursement)	Stationery, Mileage, Keyboard, Mouse & Memory Stick	£175.78
06.12.2024	Online	Lakenheath Methodist Church	Meeting Hire	£120.00

## Lakenheath Parish Council

	Actual 2023/24	Budget 2024/25	Projected Year End 03/2025	Proposal 2025/26	% +/-	
<b>Receipts</b>						
Cemetery	5,595	5,000	2,500	3,000	-40%	1
Other (Inc. Bank Interest, Grants & VAT)	29,367	20,000	167,000	47,000	276%	2
	<b>34,962</b>	<b>25,000</b>	<b>169,500</b>	<b>50,000</b>	<b>100%</b>	
<b>Payments</b>						
Staff	62,740	30,000	35,000	34,000	13%	3
Village Keeping		13,000	15,000	15,000	15%	4
Cottage/Chapel	17,363	10,000	8,000	5,000	-50%	5
Cemetery	4,304	10,000	5,000	15,000	50%	6
Street Lighting	48,181	53,000	100,000	116,000	100%	7
Admin	6,169	3,500	5,000	4,500	28%	8
Insurance	3,421	3,000	3,700	4,000	33%	9
Subscriptions	1,105	1,200	1,200	1,200	0%	
Training	60	500	100	500	0%	
Newsletter	11,092	7,500	9,600	12,000	60%	10
Grants	6,541	12,000	6,000	12,000	0%	
Playground	11,527	25,000	20,000	25,000	0%	
Village Facilities	21,278	12,000	20,000	17,500	45%	11
St Mary's	320	10,000	1,000	10,000	0%	
VAT	19,569	42,500	35,000	40,000	0%	
Professional Fees	4,221	5,000	16,000	10,000	0%	12
Neighbourhood Plan/High St Regeneration	1,732	9,000	1,000	9,000	0%	
Trees		8,000	6,000	6,000	-25%	
Green Spaces	692	1,000	1,000	500	-50%	
	<b>188,580</b>	<b>256,200</b>	<b>286,600</b>	<b>327,200</b>	<b>27.7%</b>	
<b>Reserves</b>						
<b>Earmarked Reserves</b>						
Street Lighting		25,000	107,000	20,000		13
St Marys		13,000	13,000	13,000		
Cemetery Cottage/Chapel		5,000	5,000	5,000		
Training		1,000	1,000	1,000		
Children's Play Area		5,000	5,000	5,000		
<b>General Reserves</b>		58,500	36,900	38,950		14
		<b>107,500</b>	<b>167,900</b>	<b>82,950</b>		
Precept		<b>177,500</b>	<b>177,500</b>	<b>192,250</b>		
Projected Income		<b>25,000</b>	<b>169,500</b>	<b>50,000</b>		
Decrease/Increase Reserves		<b>(53,700)</b>	<b>60,400</b>	<b>(84,950)</b>		
Projected Expenditure		<b>(256,200)</b>	<b>(286,600)</b>	<b>(327,200)</b>		

### Explanation

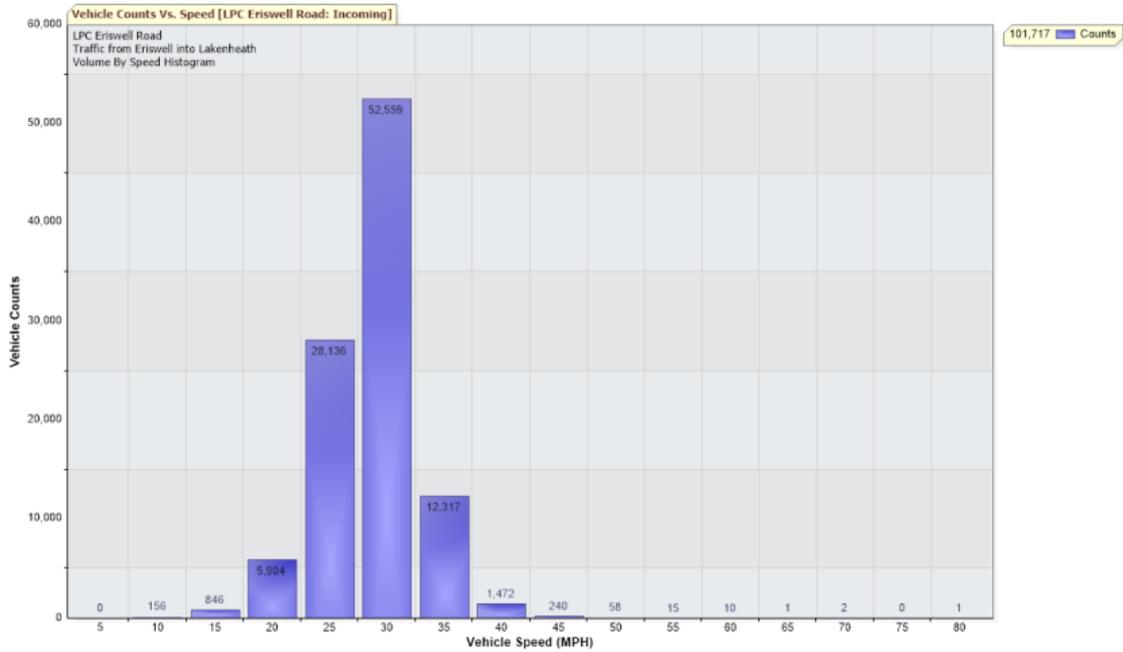
1. Decline in cemetery use
2. Cottage rental, higher VAT rebate due to increased expenditure and Lakenheath Times advertising revenue
3. Higher Employer NI
4. To include grass cutting additional areas (e.g. Mutford Green)
5. Reduced costs now cottage refurbishment is complete
6. Includes new beds at entrance to cemetery and memorial garden

7. LED replacement programme (part funded by West Suffolk Council)
8. Increased costs for stationery etc.
9. Increased insurance premiums
10. Larger editions of Lakenheath Times part offset by advertising revenue (see point 2. above)
11. Proposed projects; Improvements to village sign area, repairs to public toilets in Wings Road and General Factotum
12. Includes property related professional fees
13. Reserve made up of West Suffolk Council grant for LED replacement programme (see point 7. above)
14. Reduction to General reserve to keep precept to a minimum

#### **Appendix B - SID Report October 2024: Eriswell Road**

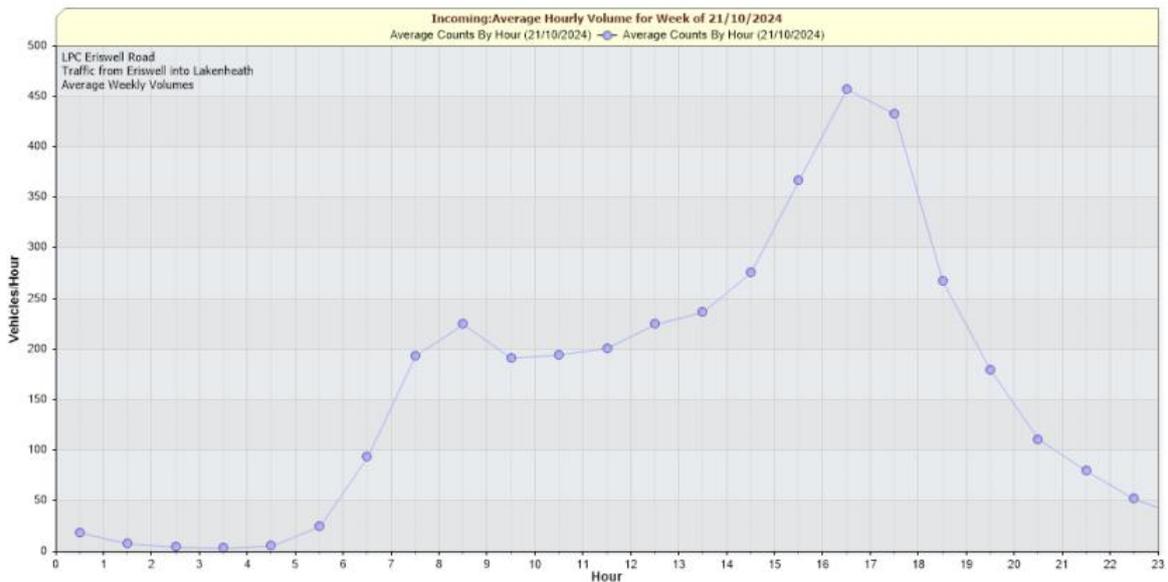
On 28 June 2024 at 11:00 the new SID was installed on the B1112 on the pole located on Eriswell Road. The SID was positioned just after the entrance to the pavilion to monitor traffic coming into Lakenheath from Lords Walk. Traffic speed and counts were measured from 00:00 on 31 September 2024 up until 23:59 on 30 October 2024. The measurement point is 740m past the point where the 30MPH zone starts. There were between 3700 and 4200 vehicles per weekday passing this point heading into Lakenheath. There were between 2700 and 3300 vehicles per day over the weekend heading into Lakenheath. The busiest times during the week are 07:45-08:45 (Avg. 206 cars p/h) and 16:00 -17:00 (Avg. 398 cars p/h). The 85th Percentile Speed (most people) travel at or below 29.9 MPH past his point. The 50th Percentile Speed (half the traffic) travel at or below 26.5 MPH past his point. The fastest speed recorded this month was 80MPH (x1). There were 87 cars exceeding 50 MPH.

The next pages show: - Speed vs vehicle counts at the point listed above. - Typical hourly volumes passing this point - Typical daily volumes passing this point. - Speed exceedances of 35MPH for this period.

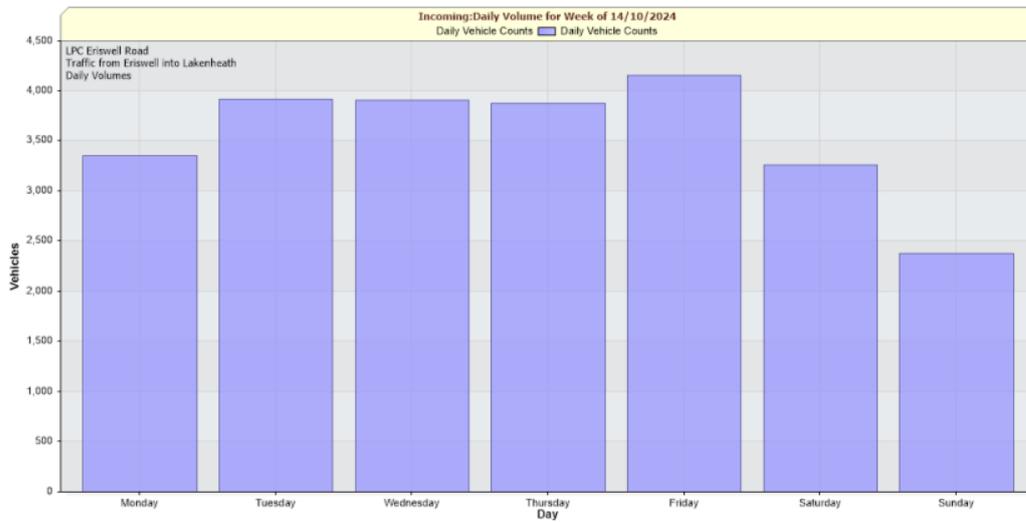


**31/09/2024 to 30/10/2024 on Eriswell Road – Traffic from Lords Walk (\*)**

(\*) It is interesting to note that due to the traffic lights outside Liberty Gate, the number of speedsters measured at the Pavilion is much lower than without the traffic lights.



**Average hourly volumes heading into Lakenheath from Lords Walk**



**Typical daily volumes heading into Lakenheath from Lords Walk**

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	7	5	12	8	10	10	16
2 - 2	1	10	9	5	7	9	7
2 - 3	2	1	5	3	2	7	6
3 - 4	5	2	1	4	8	5	4
4 - 5	3	5	8	2	5	7	8
5 - 6	6	11	11	10	8	1	7
6 - 7	12	9	12	9	16	5	12
7 - 8	16	17	21	17	20	14	17
8 - 9	18	6	15	9	14	17	14
9 - 10	10	11	9	14	13	13	19
10 - 11	10	7	6	15	11	7	9
11 - 12	9	8	11	15	10	10	13
12 - 13	9	7	14	13	14	5	16
13 - 14	6	10	14	4	16	11	10
14 - 15	8	4	14	13	11	10	19
15 - 16	9	13	10	7	21	16	11
16 - 17	4	6	16	11	11	13	16
17 - 18	6	4	10	6	11	9	15
18 - 19	17	11	11	8	13	13	13
19 - 20	9	10	16	18	11	12	14
20 - 21	10	21	9	17	18	9	14
21 - 22	6	17	15	14	10	15	11
22 - 23	9	17	10	9	13	8	12
23 - 24	7	11	9	12	20	13	13
<b>Totals</b>	<b>199</b>	<b>223</b>	<b>268</b>	<b>243</b>	<b>293</b>	<b>239</b>	<b>296</b>

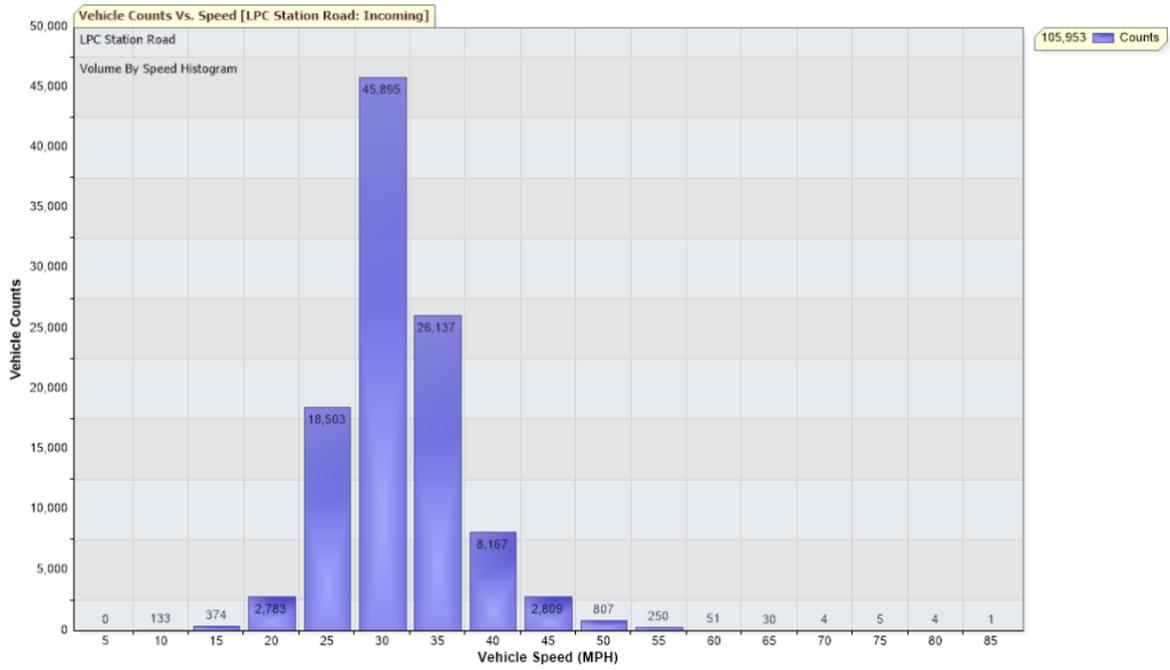
**Exceeding Speed of 35MPH – October (\*)**

(\*) Due to traffic lights at Liberty Gate, total speeder count went down by 60%

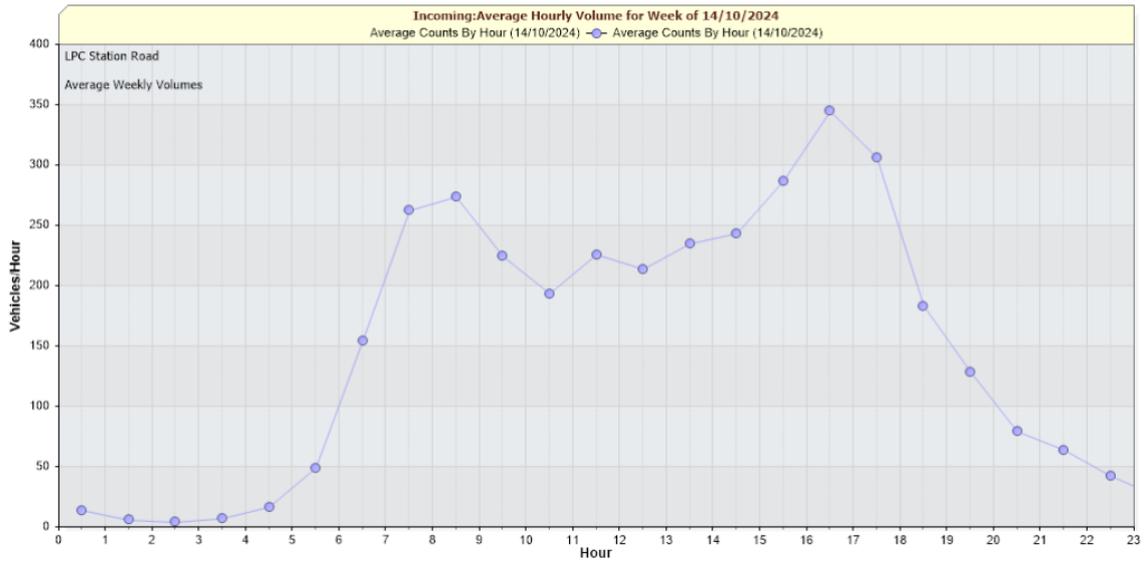
**SID Report Station Road**

On 15 June 2023 at 10:00 the new SID was installed on the B1112 on the pole located on Station Road. The SID was positioned to monitor traffic coming into Lakenheath from Wangford. Traffic speed and counts were measured from 00:00 on 30 September 2024 up until 16:00 on 31 October 2024. The measurement point is 450m past the point where the 30MPH zone starts. There were between 3200 and 3900 vehicles per weekday passing this point heading into Lakenheath. There were between 2300 and 3300 vehicles per day over the weekend heading into Lakenheath. The busiest times during the week are 07:45-08:45 (Avg. 270 cars p/h) and 16:00 -17:00 (Avg. 295 cars p/h). The 85th Percentile Speed (most people) travel at or below 34.3 MPH past his point. The 50th Percentile Speed (half the traffic) travel at or below 28.4 MPH past his point. The fastest speed recorded this month was 85MPH (x1), 80MPH (x4), 75MPH (x5). There were 1152 vehicles exceeding 50MPH.

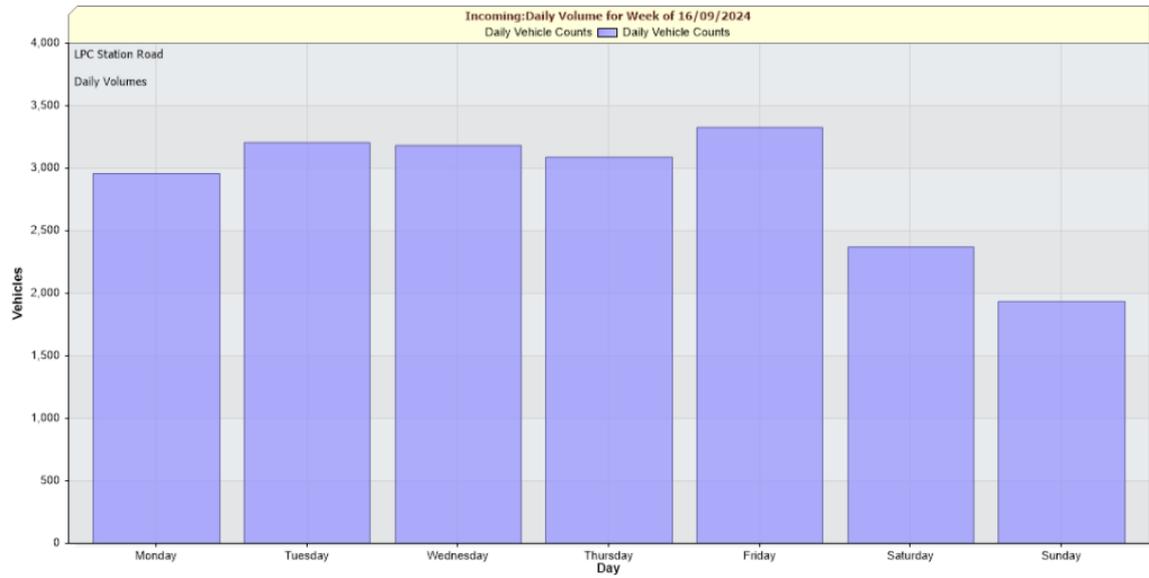
The next pages show: - Speed vs vehicle counts at the point listed above. - Typical hourly volumes passing this point



**30/09/2024 to 31/10/2024 on Station Road – Traffic from Wangford**



**Average hourly volumes heading into Lakenheath from Wangford**



**Typical daily volumes heading into Lakenheath from Wangford**

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	6	20	18	15	8	16	25
2 - 2	2	11	10	5	10	9	20
2 - 3	5	12	7	10	6	3	12
3 - 4	7	7	12	10	10	5	3
4 - 5	14	13	12	22	17	15	15
5 - 6	44	42	52	50	59	9	14
6 - 7	97	106	112	109	106	38	14
7 - 8	98	164	168	147	117	64	31
8 - 9	77	105	101	122	79	80	69
9 - 10	59	82	89	115	75	95	78
10 - 11	64	94	75	88	58	111	73
11 - 12	85	104	86	77	65	100	93
12 - 13	70	101	129	100	87	105	103
13 - 14	92	103	108	124	81	129	122
14 - 15	82	106	119	108	94	107	126
15 - 16	96	118	133	115	100	135	105
16 - 17	111	149	164	169	148	138	127
17 - 18	121	136	169	168	129	144	116
18 - 19	85	90	123	116	79	85	66
19 - 20	76	53	92	81	69	61	67
20 - 21	46	70	57	64	52	57	52
21 - 22	48	47	54	46	57	42	30
22 - 23	37	42	38	41	52	43	22
23 - 24	22	36	37	36	26	24	22
<b>Totals</b>	<b>1444</b>	<b>1811</b>	<b>1965</b>	<b>1938</b>	<b>1584</b>	<b>1615</b>	<b>1405</b>

**Exceeding Speed of 35MPH - October**

**Appendix C**

Lakenheath Parish Council Planning Sub Committee

**Notes from the meeting held on 20<sup>th</sup> November 2024 at 9.30 am.**

**Location: Parish Council Office**

***Members of the press and public are welcome to attend***

The members of the Planning Committee are Cllr W Overy (Chairman), Cllr A Gyte, Cllr N Smith, Cllr M Hugo and the LPC Chairman, Cllr G Kelly.

Apologies: Cllr A Gyte

**SOURCE: PLANNING PORTAL 15.11.2024**

1. Apologies and Declarations of Interest
2. Members of the public may speak about an item on the agenda (3 minutes limit)  
No members of the public
3. The following requests for consultation were considered:

**A.** Planning Officer Connor Vince Application no: DC/24/1498/FUL

Sent to Cllrs 30/10/2024

Consultation Expiry: 19 November 2024

Proposal Planning application - building for 31 dog kennels to replace existing kennels

Location Imperial Kennels Undley Lakenheath Suffolk IP27 9BY

Applicant Mr M Wallis

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SL59B8PDMP500>

**Decision: No Objection**

**Entered on Planning Consultee Portal 20/11/2024**

**B.** For information

[Lakenheath field can be used to house 15,000 pheasants | East Anglian Daily Times](#)

Deemed by Planning Officer to not require consent (agricultural)

**NOTED**

**C.** Consultation with Neighbourhood Plan Committee: PC Minute 2024/105i

**NOTED**

Worlington NP went through last night: WS unlikely to counter an NP

- Clerk to arrange meeting New Year

**D.** DC/24/1318/FUL, 6 Wings Road Close, Lakenheath, Suffolk

**A J S Architecture**  
Ltd <ajs.design@hotmail.com>

**Email 14/11/2024**

**to gerald.kelly@lakenheath.org, Jo-Anne, me, Lyndsey**

Good morning Gerald,

I hope you are well.

I understand my client has spoken to you regarding the above application. I have spoken with Jo-Anne the planning officer regarding the Parish Councils concerns with the car parking.

As mentioned to Jo-Anne, there will only be 3 cars at most at anytime. Some of the team live in Lakenheath so they could cycle or walk to work and therefore the number of cars could be less than 3. There was mention of visitors to the building within the comments from the Parish Council. This is

not the case as no visitors will be attending as the property will be used for respite, and the family / carer will be using the time for rest. Non of the residents are able to drive too. They will be dropped off within the allocated spaces (x2) provided at the front of the building (disabled spaces). The amount of travel along Wings Road Close will be no more than a residential dwelling.

Please can we ask that this information is passed onto the whole of the Parish Council to review again. As highlighted above, the maximum number of cars will be 3 at any time. I hope this has provided the information required to address the Parish concerns.

I am happy to discuss further over the phone.

I look forward to hearing from you.

Kind Regards

Antony Smith, FdSc

Director

**NOTED**

**Q: How is this monitored? Could this be a condition? No HGVs**

**Q: Road is not good (ownership unknown)**

**D/Cllr Gerald Kelly will reply to Jo Anne Rasmussen Planning Officer**

**E. Email from Charli Glasswell, LLPG Custodian Customer and Digital Services WSC 14/11/2024**

I am in receipt of a street naming and numbering application relating to one new road off Station Road, Lakenheath. I have attached a location plan for your reference. The developer has proposed the name 'Hebden Road/Way', their reasoning is below.

“Apparently Wally Hebden was a very progressive and popular headteacher of Lakenheath school in the 1970/80's. The attached document gives you an idea of the man and his outstanding contribution to the local community.” I am in receipt of written consent from the daughter of Mr Hebden to use his name. There will be a new primary school built on the road.

Please could you let me know whether you have any objections to the proposal by 13 December 2024. If I do not hear from you by this time, it will be assumed there are no objections.

**Decision: AGREED**

