



**Lakenheath Parish Council**  
**The Parish Office**  
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## **MINUTES**

### **of the Meeting of Lakenheath Parish Council held on 1<sup>st</sup> September 2025**

Present:

Cllr N Smith (Chairman)

Cllr G Kelly (Vice Chairman)

Cllr I Frost

Cllr A Gyte

Cllr P Gyte

Cllr J Hastings

Cllr W Overy

Cllr M Rowntree

Cllr D Smith

In attendance: N Glading (Parish clerk), C Shimmon (RFO), J Chambers (Community Connector) and six members of the public

#### **2025/63 Chairman's welcome, confirmation of recording and Apologies:**

Apologies had been received from PC Scott Cameron, C/Cllr Colin Noble and Cmdr. A Eaton. Clerk to record for minutes only

#### **2025/64 Public Participation: Representations from Members of the Public**

Limited to 3 minutes each person: it is advised that generally no decisions will be made

- a) Relocation of lighting unit: noted that 60 Woodlands has a shared dropped curve. Cllr Frost confirmed that the quote from UKPN is just over £6k. The removal and re-instatement of the unit has to be approved by Suffolk County Council Highways, (Cllr Frost to advise resident)

#### **2025/65 Reports & Questions**

- (a) Update from RAF representative: Cmdr. Eaton had given his apologies (noted that there was no report as had been agreed, Chairman to remind)  
It would have been helpful to have had specific information about the sirens on Sunday.
- (b) Update from West Suffolk District Councillor: D/Cllr Tracy Whitehead was not present. D/Cllr Kelly reported that he has received a quotation for the work at the play park to sort out the car park. LPC has around £84K available from S106 money (Persimmon) and this counts as a legitimate spend. It was **AGREED** to authorise the work.  
Cllr Kelly will pursue the refurbishment of baby changing rooms at the public toilets.

Local Govt Reform: the Briscoe Way playpark and the grassed patches on both sides of road will be claimed by Suffolk County Council should the parish not take it over. Cllr Hastings asked about the age group that the new park is aimed at. LPC were not consulted.

Cllrs Kelly and N Smith are giving evidence to the Brandon Commission next Wednesday. Lakenheath has doubled in size, despite the proximity of stone curlews.

The leader of the council has offered to visit all town and parish councils to look at local government reform. Noted that the Secretary of State will make the final decision.

(c) Update from Suffolk County Council Councillor: C/Cllr Noble had given his apologies.

(d) Update from Police representative: PC Cameron had given his apologies and had sent in report which the Chairman read out:

As an update, I have noticed over the last 3 months there have been thefts from building sites in Lakenheath and the surrounding area. Suffolk police are working to identify the suspect, together with other forces.

The information relating to suspicious males loitering around the public toilets has been looked at. To date I have not noticed any unusual activity while conducting my patrols.

Over the past 2 months I have visited the church several times but not made contact with the youths. I am hopeful that this may have stopped now as I have not seen any further reports on this. Please keep me updated if this continues.

Regarding the Lakenheath Times input from police that was discussed during my last attendance. I think this is an area where we can definitely create a column with updates and general information for the local residents and provide safety advice throughout the year. Hopefully I will be in attendance for the next meeting and can discuss this further.

Again, apologies for the non-attendance, however looking at my diary I should make the next one on the 6<sup>th</sup> October 2025.

Councillors noted that PC Cameron had previously mentioned that he would look at the parking issues around the Co-op. (not included in his report)

(e) Update: Active Lakenheath project - Community Connector Jo Chambers told the meeting that the connectors are asking people how they think people in Lakenheath could become more active. The pair have approached around half of Lords Walk today, Undley Road is next, then Sedge Fen. It has become evident that Lords Walk people feel strong ties to Lakenheath. The connectors have achieved 103 online surveys, 39 group discussions, 30 bar code users, 5 family groups and 2 children's surveys, with more in school interviews planned in Autumn 2025.

At present there seems to be a strong desire for

A community hub based at the current `old` school.

Improved walking cycling routes, the Cut is popular: better signage will be required

Transport to facilitate access to sports activities such as the swimming pool at Mildenhall Hub.

Tennis / Badminton / Hockey provision

The project is now at the `test and learn` phase, e.g. the recent free family fun day, which received positive feedback. Popular at the event were tennis, the climbing wall, cycling, big colour Duplo, assorted field games and the bike repair station. Future events will include a bouncy castle, netball, connect 4, basketball and mini golf. Cooking classes are to be held- budget friendly meals starting in October.

Under consideration are the refurbishment of the Pavilion basketball hoops, Installation of concrete table tennis table and the restoration of the pump track.

Councillors asked how older residents would be accommodated, taking into account the village demographics? Connectors are looking at this further, particularly walking and convenient transport (designated bus service).

Active Suffolk will arrange an Open Day- inviting people to existing groups.

(f) Report from Wendy Barnes on Sedge Fen Village Hall opening: Ms Barnes was not present to discuss the progress, the new hall is locked, with little sign of usage. Next meeting.

2025/66 **The Minutes of the Meeting held on 7<sup>th</sup> July 2025** (no meeting in August 2025)  
were unanimously **AGREED**.

#### 2025/67 **Financial Matters (Appendix A)**

- (a) Bank Reconciliations were unanimously **AGREED**
- (b) Summary of Payments unanimously **AGREED**
- (c) Quarter one out-turn report unanimously **AGREED**
- (d) NJC Pay scales awarded

It was unanimously **RESOLVED** to award the 3.2% increase as recommended by the National Joint Council for local government services.

The RFO told the meeting that the Nationwide Building Society is asking for personal information (e.g. date of birth) for non-signatories. This was questioned and the RFO will go back to the Nationwide.

#### 2025/68 **Planning Matters**

- (a) The Notes from the LPC Planning meetings held on 16<sup>th</sup> July and 20<sup>th</sup> August 2025 (**Appendices at B**) were **RECEIVED**.

Note: maximum extension for DC/14/2096/HYB has been granted by the planning officer.

Cllr Kelly explained that there are major problems with the application.

Grampian condition is not mentioned. The school will be finished before

housing is built. Relying on S106 has meant that funding has gone to diverse projects outside of the village. Suffolk County Council legitimately collect the S106 money but this then is spent on infrastructure elsewhere in the County.

Liberty Gate houses were not supposed to be sold until traffic lights at Sparkes corner were put in. Cllr Kelly has asked the Director of Planning for a meeting in the village to define where delegated S106 money has disappeared. Further **NOTED** that the pedestrian crossing on Eriswell Road has not been implemented.

**NOTED** of particular concern is the crossing at Hebden Way.

Given the scale and complexity of the application, it was unanimously **AGREED** to engage Ian Poole (formerly Head of Planning at the District Council) to consult on DC/14/2096/HYB, at a cost of less than £70 per hour, approx. 25 hours per week, for a maximum of three weeks. RFO confirmed that there are adequate resources within the LPC budget.

## 2025/69 **Reports**

To receive reports/ requests from:

- (a) Chairman/ Vice Chairman/ Clerk
  - (i) The Speed Indicator Device Reports for June/ July 2025 were **RECEIVED (Appendix C)**
  - (ii) Wingfield Avenue barrier: Cllr Kelly confirmed that the Wingfield Avenue barrier will be removed: it is on the District Council schedule.
  - (iii) The Play area Report was **RECEIVED**. Cllr Gyte asked if these are historical questions.
- (b) VJ event: Cllr N Smith reported that the VJ event was a success. This event was arranged by the parish council, despite several pleas to the members of the Royal British Legion, who insisted that this was not their responsibility. Mr Dennis Pipe contributed with a reading: in the absence of any other RBL volunteers, Cllr N Smith read out the Prayer at the event conclusion. The Community Centre volunteers were congratulated on their excellent work, which included a lunch based on war time ration recipes.
- (c) Remembrance service 9<sup>th</sup> November 2025 event: next meeting. The Lakenheath Royal British Legion chairman has refused to organise this event. This it will fall to LPC to honour our fallen heroes. A marching band may not be possible. US military has undertaken to produce several representatives.
- (d) Lakenheath Times (Cllr D Smith) The Autumn edition went out on time, it included the offer of defibrillator training. The military bases have asked for online version (a copy is placed always posted on the LPC website). Cost has gone up by 30%.  
An advertising increase of 2.5% to be considered at the next meeting.  
The collection boxes are working well- Cllr D Smith asked for the purchase of two more. It was **AGREED** to purchase two more distribution boxes. Excel printers are keen to nominate LPC as PC magazine of the year.  
Cllr Smith confirmed that there are to be no flyers in the magazine regardless of the subject matter.
- (e) LPC Facebook page/ social media: Cllr M Rowntree reported that there had been no issues.

- (f) Streetlight refurbishment project: Cllr Frost reported that the contractors are carrying on with the refurbishment work. Cllr A Gyte offered to chase the cut back required with the resident.
- (g) Wings Road toilets: Cllr Hastings had sent a list of the necessary repairs/ improvements **(Appendix D)**
- (h) Christmas 2025 (Cllr Hastings) The Christmas committee has met twice since the last PC Meeting. It was decided to focus on the main areas in the High Street for decorations. We will continue with our meetings and update the PC on progress and any changes.

#### 2025/70 Lakenheath Cemetery and Cottage

- (a) The following verbal report from the LPC Cemetery Committee was **RECEIVED**.  
Looking ok at the moment- hedges in desperate need of cutting and weeds need treatment  
Cllr Frost reported that the new panel fencing has been completed. A new bin is now in place.  
An unidentified grave to be assessed.

#### 2025/71 To consider any Grant Requests

- (a) Village Hall: Wednesday drop in lunch café (following on from Warm Room)  
£300 grant to the initiative was unanimously **AGREED**

#### 2025/72 Correspondence

- a. The frontage of the old Post Office is untidy: there has been no movement from the owners since the planning application was turned down. Clerk to write to all the owners in that particular strip.
- b. When are the High Street traffic lights going to be removed? Roof was loosened during the incident thus making the footpath hazardous and it must not be used. The owners have been housed elsewhere; they must decide what is to be done. An on-demand pedestrian crossing has been installed; traffic may use both sides of the street. West Suffolk have installed the scaffolding.
- c. Update on new School building work? This has already started and making good progress.
- d. Play park non verbal communication board suggested by a resident: Cllr N Smith will talk to Active Lakenheath about this.
- e. Eyesores:
  - (i) Opposite Church next to number 60, no application in at the moment. LPC to ask for the Harris fencing to be removed, and the site to be cut back/ cleared.
  - (ii) Demolished bungalow: the landowner has been told it is a safety issue (children using). There has been no response from the owner.
  - (iii) Straw all over the High Street; West Suffolk had sent cleaner however it was back to the same state within two days. The problem appears to be caused by straw bales scraping the overhanging high hedge, loosening the load. Cllr N Smith will speak to owner of the hedge.
  - (iv) Alleyway Mayfields/ High Street was cut down today, however tall people still have to duck.
- f. Potential attendees to the West Suffolk Parish and Town Forum on 21 October 2025 at West Suffolk House, Bury St Edmunds (email sent to all councillors 27.08.26) Volunteers requested.
- g. Speeding and crossings- a letter raising concerns about speeding issues was sent to Cllr Kelly.

There are plans for a crossing: the S106 says Persimmon have to pay for it, which puts it into the Suffolk County Council funds. SID data and Speedwatch recordings confirm speeding issues. Cllr Kelly will put pressure on Highways via C/Cllr Noble.

2025/73 **Items for Future Meetings**

- (a) Price increase, Lakenheath Times advertising.
- (b) Remembrance service 9<sup>th</sup> November 2025.

2025/74 **Such other business** which, in the opinion of the Chairman, should be considered as a matter of urgency: none

2025/75 **Information:** August: no meeting-Summer break

2025/76 **MATTERS TO BE TAKEN UNDER EXEMPTION**

It is recommended that, in view of the confidential nature of the following items, which relates to business/ confidential matters of other individuals, the public shall be excluded while the following item is discussed. This is in accordance to the Public Bodies (Admission to meetings) Act 1960, as amended by the Local Government Act 1972

The public left the building

## Appendix A

### Bank Reconciliation 30th June 2025

Balance at 30.04.2025	<b>£560,753.09</b>
Uncleared payments from previous period	£924.57
	<b>£559,828.52</b>
Income	£3,359.35
	<b>£563,187.87</b>
Less Expenditure (Chqs, Online Pmts + D/Ds)	£19,547.56
	<b>£543,640.31</b>

#### Represented by:

Balance in Current Account	£4,706.88
Balance in Lloyds Bank Deposit Account	£180,478.95
Balance in Unity Trust Bank Deposit Account	£81,231.65
Balance in Nationwide Deposit Account	£87,819.56
Balance in Cambridge Building Society	£84,560.93
Balance in Lloyds Bank Deposit Account - Speedwatch	£656.26
Balance in Lloyds Bank Deposit Account - Lakenheath Times	£7,096.52
Balance in Lloyds Bank Deposit Account - Street Lighting	£98,138.67
	<b>£544,689.42</b>

#### Less Payments not Presented

HMRC	£1,049.11
	<b>£1,049.11</b>

**£543,640.31**

### Bank Reconciliation 31st July 2025

Balance at 30.06.2025	£544,689.42
Uncleared payments from previous period	£1,049.11
	£543,640.31
Income	£11,531.00
	£555,171.31
Less Expenditure (Chqs, Online Pmts + D/Ds)	£17,441.89
	£537,729.42

#### Represented by:

Balance in Current Account	£17,997.07
Balance in Lloyds Bank Deposit Account	£160,597.18
Balance in Unity Trust Bank Deposit Account	£81,231.65
Balance in Nationwide Deposit Account	£87,942.63
Balance in Cambridge Building Society	£84,560.93
Balance in Lloyds Bank Deposit Account - Speedwatch	£656.64

Balance in Lloyds Bank Deposit Account - Lakenheath Times	£8,286.59
Balance in Lloyds Bank Deposit Account - Street Lighting	£98,195.13
	£539,467.82
Less Payments not Presented	
HMRC	£1,738.40
	£1,738.40
	£537,729.42

## Summary of Payments

### LAKENHEATH PARISH COUNCIL

1st September 2025

Date	Transaction	Payee	Description of Supply	Amount
<b>Receipts</b>				
23.06.2025		J Chambers (Connector)	Returned SIM Card	£49.50
27.06.2025		Amazon	Returned Tablets (Connectors)	£219.98
June			Interest Payments	£813.87
June			Lakenheath Times Advertising	£174.00
June			Cemetery Cottage Rent	£950.00
June			Cemetery Fees	£1,152.00
08.07.2025		Amazon	Returned Nameplates	£17.79
July		East Suffolk Council	Active Lakenheath	£8,775.00
July			Interest Payments	£302.21
July			Lakenheath Times Advertising	£1,186.00
July			Cemetery Cottage Rent	£950.00
July			Cemetery Fees	£300.00
<b>Payments Made</b>				
09.07.2025	Debit Card	Amazon	Flipchart Paper (Community Connectors)	£14.99
15.07.2025	Direct Debit	EDF Energy	Electricity - Cemetery Chapel	£55.23
18.07.2025	Debit Card	Amazon	Envelopes	£3.99
21.07.2025	Direct Debit	Lloyds Bank Plc	Bank Charges	£8.50
25.07.2025	Online	Staff	Salary Payments - July	£6,910.99
04.08.2025	Online	R A Cash	Cemetery Fencing	£2,440.00
04.08.2025	Online	N Glading (Clerk Reimbursement)	Postage, Stationery for Connectors, Mobile Phone Usage & Google Storage	£51.75
04.08.2025	Online	Pearce & Kemp Ltd	Street Lighting LED Installation	£4,372.94
04.08.2025	Online	R Keeble (Connector Reimbursement)	Business Cards	£76.99
04.08.2025	Direct Debit	British Gas	Electricity - Public Toilets	£72.99



04.08.2025	Online	Budget Computers	Clerk's Replacement Laptop & Setup	£412.00
04.08.2025	Online	BT Payment Services	Parish Office Telephone & Broadband	£101.71
04.08.2025	Online	Michael Murfet	Mole Catcher - Lakenheath Cemetery Open & Closing Public Toilets & Cemetery Work - July	£80.00 £427.35
04.08.2025	Online	Suffolk Woodchips Ltd	Play Area Woodchips	£270.72
04.08.2025	Online	RH Landscapes & Maintenance Services Ltd	Village Maintenance - June	£1,440.00
04.08.2025	Online	Cllr D Smith (reimbursement)	Lakenheath Times Printer Ink Dump Bins	£20.99 £194.71
15.08.2025	Direct Debit	EDF Energy	Electricity - Cemetery Chapel	£55.23
09.08.2025	Direct Debit	Lloyds Bank Plc	Bank Charges	£9.50
22.08.2025	Online	Staff	Salary Payments - August	£5,053.51
03.09.2025	Direct Debit	British Gas	Electricity - Public Toilets	£77.28
05.09.2025	Online	Michael Murfet	Mole Catcher - Lakenheath Cemetery Open & Closing Public Toilets & Cemetery Work - August	£80.00 £390.72
05.09.2025	Online	Lakenheath Methodist Church	Hall Hire - May to July	£72.00
05.09.2025	Online	CPRE	Annual Subscription	£36.00
05.09.2025	Online	BT Payment Services	Parish Office Telephone & Broadband	£161.90
05.09.2025	Online	Lakenheath Peace Memorial Hall	Quarterly Parish Office Rent, Noticeboard Insurance & Emergency Planning Cupboard	£868.03
05.09.2025	Online	RH Landscapes & Maintenance Services Ltd	Village Maintenance - July	£1,440.00
05.09.2025	Online	xlpress	Lakenheath Times - Autumn Edition	£3,304.00

## Outturns

LAKENHEATH PARISH COUNCIL 2025/2026								
QUARTER 1								
	Budget	Actuals	Actuals	Actuals	Total	Quarterly		Variance Explanation
	2025/26	30/4/2025	31/5/2025	30/6/2025	for Q1	Budget	Variance	£100 / 15%
<b>Receipts</b>								
Precept / LSCG	£190,250.00	£190,250.00	£0.00	£0.00	£190,250.00	£47,562.50	£142,687.50	Precept received in one annual amount
Cemetery	£3,000.00	£1,010.00	£0.00	£1,152.00	£2,162.00	£750.00	£1,412.00	More burials than expected
Other (Inc Interest, VAT, Cottage Rent & LT Advertising)	£47,000.00	£21,886.26	£2,489.77	£2,207.35	£26,583.38	£11,750.00	£14,833.38	VAT received in one annual amount
Active Lakenheath	£35,100.00	£0.00	£0.00	£0.00	£0.00	£8,775.00	£8,775.00	Annual Income to meet Expenditure
<b>Total</b>	<b>£275,350.00</b>	<b>£213,146.26</b>	<b>£2,489.77</b>	<b>£3,359.35</b>	<b>£218,995.38</b>	<b>£68,837.50</b>	<b>£150,157.88</b>	<b>Precept, VAT &amp; Decarbonisation Grant</b>
<b>Payments</b>								
Staff	£34,000.00	£2,799.84	£2,799.74	£2,669.63	£8,269.21	£8,500.00	£230.79	Pay Increase Due Q2
Village Keeping	£15,000.00	£0.00	£600.00	£1,200.00	£1,800.00	£3,750.00	£1,950.00	Dry Weather has Meant less Grass Cutting Required
Cottage/Chapel	£5,000.00	£41.99	£42.84	£112.77	£197.60	£1,250.00	£1,052.40	Ongoing Maintenance
Cemetery	£15,000.00	£506.45	£80.00	£1,205.00	£1,891.45	£3,750.00	£1,858.55	Works Planned Q2&Q3
Street Lighting	£116,000.00	£0.00	£3,272.50	£2,613.89	£5,886.39	£29,000.00	£23,113.61	LED Replacement Programme During Year
Admin	£4,500.00	£230.58	£276.45	£1,366.78	£1,873.81	£1,125.00	£748.81	Includes Annual Assembly
Insurance	£4,000.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£1,000.00	Insurances due later in year
Subscriptions	£1,200.00	£1,104.32	£0.00	£15.50	£1,119.82	£300.00	£819.82	Most subs paid in Q1
Training	£500.00	£0.00	£0.00	£0.00	£0.00	£125.00	£125.00	Training open to all
Newsletter	£12,000.00	£14.87	£16.39	£3,278.00	£3,309.26	£3,000.00	£309.26	Income Received from Advertising
Grants	£12,000.00	£21.84	£350.00	£100.00	£471.84	£3,000.00	£2,528.16	Grant applications welcomed
Playground	£25,000.00	£0.00	£6.66	£2,033.05	£2,039.71	£6,250.00	£4,210.29	Ongoing Maintenance
Village Facilities	£17,500.00	£618.15	£835.43	£1,957.31	£3,410.89	£4,375.00	£964.11	Works Planned Q2&Q3
St Mary's	£10,000.00	£0.00	£0.00	£250.00	£250.00	£2,500.00	£2,250.00	No Major Expenditure YTD
VAT	£40,000.00	£42.94	£1,474.81	£919.43	£2,437.18	£10,000.00	£7,562.82	Larger VAT amounts expected later in year
Professional Fees	£10,000.00	£0.00	£0.00	£0.00	£0.00	£2,500.00	£2,500.00	Due Q2 or Q3
Neighbourhood Plan	£9,000.00	£0.00	£0.00	£0.00	£0.00	£2,250.00	£2,250.00	Expenditure Expected Later in Year
Trees	£6,000.00	£0.00	£3,000.00	£0.00	£3,000.00	£1,500.00	£1,500.00	Annual Costs Paid
Green Spaces	£500.00	£4.99	£0.00	£0.00	£4.99	£125.00	£120.01	Expenditure Expected Later in Year
Active Lakenheath	£35,100.00	£10.10	£1,345.76	£1,826.20	£3,182.06	£8,775.00	£5,592.94	Annual Income to meet Expenditure
<b>Total</b>	<b>£372,300.00</b>	<b>£5,496.07</b>	<b>£14,100.58</b>	<b>£19,547.56</b>	<b>£39,144.21</b>	<b>£93,075.00</b>	<b>£53,930.79</b>	<b>Larger outgoings are expected later in year</b>

## Appendix B

Lakenheath Parish Council Planning Sub Committee

### Notes from the meeting held on JULY 16th 2025

**Location: Parish Council Office**

**Members of the press and public are welcome to attend**

The members of the Planning Committee are Cllr W Overy (Chairman), Cllr A Gyte, Cllr N Smith, Cllr G Kelly

**SOURCE: PLANNING PORTAL 11/07/2025**

1. Apologies were received from Cllr A Gyte No Declarations of Interest
2. Members of the public may speak about an item on the agenda (3 minutes limit) None present
3. The following requests for consultation were considered:

**A. Householder planning application - a. one-and-a-half storey front extension b. raising of roof and addition of dormers to both side elevations**

20 Wings Road Lakenheath Brandon Suffolk IP27 9HW Ref. No: DC/25/0847/HH EXP Tue 15 Jul 2025 (extension applied for)

**Thank you for allowing an extra day to consider.**

**DECISION: Councillors were mindful to APPROVE but would concur with the comments from the neighbouring property owners in respect of the dormer windows on the back wall overlooking their property. We would ask that the West Suffolk planning officer seeks to address this loss of privacy.**

**B. Planning application - variation of condition 2 (approved plans) of DC/25/0467/HH to allow the use of amended plans to change the roof style**

14 Wingfield Road Lakenheath Suffolk IP27 9HP Ref. No: DC/25/1045/VAR Exp Wed 23 Jul 2025

**DECISION: APPROVE**

**C. Householder planning application - a. single storey front extension b. conversion of existing garage into kitchen**

44 Woodlands Lakenheath Suffolk IP27 9JD Ref. No: DC/25/1078/HH Exp Wed 30 Jul 2025

**DECISION: APPROVE**

**D. Householder planning application - a. single storey front extension with porch b. window to replace existing garage door c. attached carport to side elevation d. single storey rear extensions e. first floor rear dormer including balcony**

64 Undley Road Lakenheath Suffolk IP27 9BY Ref. No: DC/25/0367/HH Exp Wed 30 Jul 2025

**DECISION: APPROVE**

**ALL DECISIONS SUBMITTED VIA CONSULTEE PORTAL 16.07.2025**

Lakenheath Parish Council Planning Sub Committee

**Notes from the meeting to be held on 20<sup>th</sup> AUGUST 2025 at 9.30 am.**

**Location: Parish Council Office**

The members of the Planning Committee are *Cllr W Overy (Chairman), Cllr A Gyte, Cllr N Smith, Cllr G Kelly*

**SOURCE: PLANNING PORTAL 15/08/2025**

1. Apologies and Declarations of Interest None
2. Members of the public may speak about an item on the agenda (3 minutes limit) None
3. To consider the following requests for consultation:
  - a) Proposal Reserved Matters Application - submission of details under outline planning permission (part 2) of DC/14/2096/HYB – expires 29.08.2025  
appearance, layout, landscaping and scale of development for 375 dwellings, together with Suitable Alternative Natural Greenspace, open space, sustainable drainage features and associated infrastructure  
Location Land Off Station Road Station Road Lakenheath Suffolk  
Applicant Christopher Smith, Persimmon Homes Suffolk  
<https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SZR4V4PDLGV00>

**DECISION: Ask the lead planning officer for an extension: this is one of the biggest developments LPC have been asked to look at and more time is needed. Agreed by planning officer**

b) Application no: DC/25/1279/TPO

Consultation Expiry: 5 September 2025

Proposal TPO 02(1984) tree preservation order - two horse chestnut

(marked T1 and T2 on plan, within G1 on order) crown lift

to 3.5 metres above ground level, lateral crown reduction

by 2.5 metres, crown thin by ten percent

Location 7 Mayfields Lakenheath Suffolk IP27 9TA

Applicant Mr John Edwards

<https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=T0XPBAPDM0400>

**DECISION: APPROVE**

c) Application No. DC/25/0929/FUL Parish Re-Consultation

Expires: 22 August 2025

RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL

PROPOSAL Planning Application - single storey outbuilding (following demolition of existing outbuilding)

LOCATION 65A High Street, Lakenheath, Suffolk, IP27 9DS

APPLICANT Mr S Anantharajah

AGENT Mr Dennis Brocklesby

You have been consulted previously in respect of the application noted above.

The following amendments by the applicant/agent have been received:

Revised description to better reflect the proposal.

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SXC87WPDKFT00>

**DECISION: APPROVE**

Lakenheath Parish Council Planning Sub Committee

**Notes from the meeting held on 20<sup>th</sup> AUGUST 2025 at 9.30 am.**

**Location: Parish Council Office**

The members of the Planning Committee are *Cllr W Overy (Chairman)*, *Cllr A Gyte*, *Cllr N Smith*, *Cllr G Kelly*

**SOURCE: PLANNING PORTAL 15/08/2025**

1. Apologies and Declarations of Interest None
2. Members of the public may speak about an item on the agenda (3 minutes limit) None
3. To consider the following requests for consultation:
  - a) Proposal Reserved Matters Application - submission of details under outline planning permission (part 2) of DC/14/2096/HYB – expires 29.08.2025 appearance, layout, landscaping and scale of development for 375 dwellings, together with Suitable Alternative Natural Greenspace, open space, sustainable drainage features and associated infrastructure
  - b) Location Land Off Station Road Station Road Lakenheath Suffolk

Applicant Christopher Smith, Persimmon Homes Suffolk

<https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SZR4V4PDLGV00>

**DECISION: Ask the lead planning officer for an extension: this is one of the biggest developments LPC have been asked to look at and more time is needed. Agreed by planning officer**

b) Application no: DC/25/1279/TPO

Consultation Expiry: 5 September 2025

Proposal TPO 02(1984) tree preservation order - two horse chestnut

(marked T1 and T2 on plan, within G1 on order) crown lift

to 3.5 metres above ground level, lateral crown reduction

by 2.5 metres, crown thin by ten percent

Location 7 Mayfields Lakenheath Suffolk IP27 9TA

Applicant Mr John Edwards

<https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=T0XPBAPDM0400>

**DECISION: APPROVE**

c) Application No. DC/25/0929/FUL Parish Re-Consultation

Expires: 22 August 2025

RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL

PROPOSAL Planning Application - single storey outbuilding (following demolition of existing outbuilding)

LOCATION 65A High Street, Lakenheath, Suffolk, IP27 9DS

APPLICANT Mr S Anantharajah

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The following amendments by the applicant/agent have been received:

Revised description to better reflect the proposal.

[https://planning.westsuffolk.gov.uk/online-](https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SXC87WPKFT00)

[applications/applicationDetails.do?activeTab=summary&keyVal=SXC87WPKFT00](https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SXC87WPKFT00)

**DECISION: APPROVE**

## Appendix C

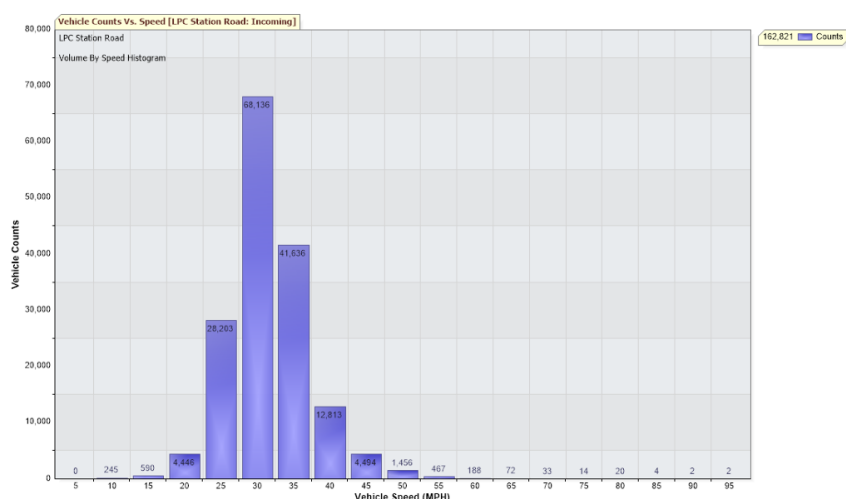
SID REPORT Station Road June/July 2025 On 15 June 2023 at 10:00 the new SID was installed on the B1112 on the pole located on Station Road. The SID was positioned to monitor traffic coming into Lakenheath from Wangford.

Traffic speed and counts were measured from 00:00 on 01 June 2025 up until 14:00 on 29 July 2025. The measurement point is 700m past the point where the 30MPH zone starts.

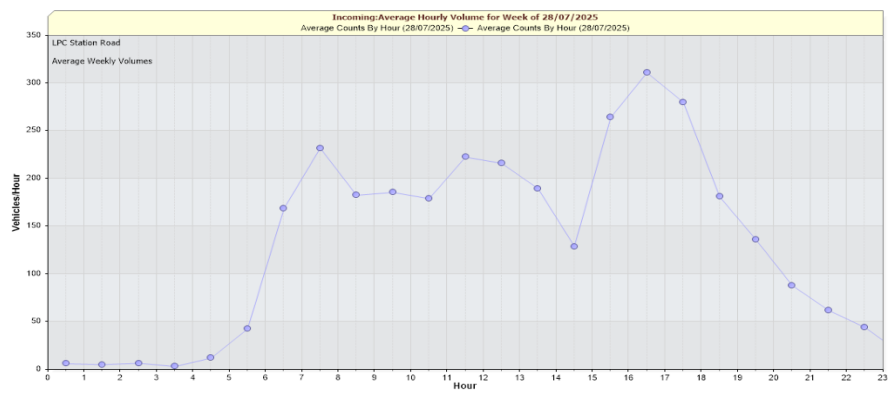
There were between 3200 and 3800 vehicles per weekday passing this point heading into Lakenheath. There were between 2500 and 2700 vehicles per day over the weekend heading into Lakenheath.

The busiest times during the week are 07:30-08:30 (Avg. 250 cars p/h) and 16:30 -17:30 (Avg. 398 cars p/h). The 85th Percentile Speed (most people) travel at or below 34.4 MPH past his point. The 50th Percentile Speed (half the traffic) travel at or below 28.5 MPH past his point.

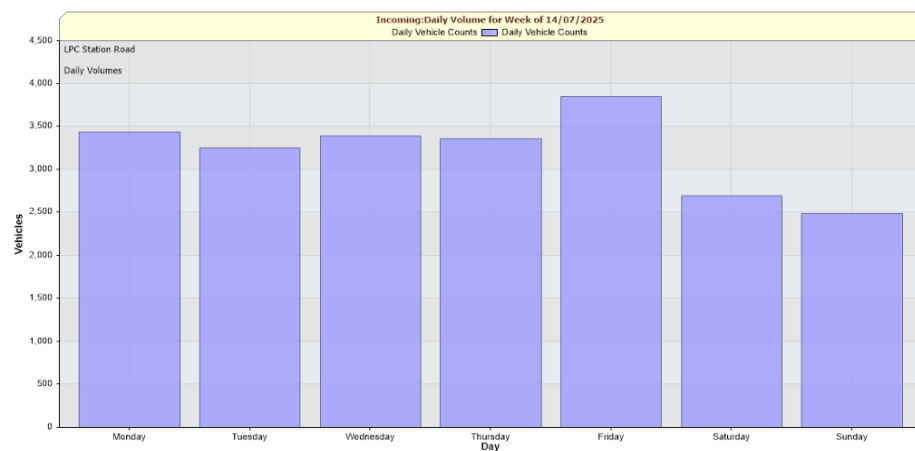
The fastest speed recorded this month was 95MPH (x2), 90MPH (x2), 85MPH (x4). There were 802 vehicles exceeding 50MPH. 38% of the vehicles passing this point exceed the speed limit. The next pages show: - Speed vs vehicle counts at the point listed above. - Typical hourly volumes passing this point - Typical daily volumes passing this point. - Speed exceedances of 35MPH for this period



01/06/2025 to 29/07/2025 on Station Road – Traffic from Wangford



**Average hourly volumes heading into Lakenheath from Wangford**



**Typical daily volumes heading into Lakenheath from Wangford**

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	11	10	6	11	4	17	18
2 - 2	10	18	10	6	7	10	15
2 - 3	5	0	6	11	2	3	4
3 - 4	8	6	5	10	2	2	14
4 - 5	25	14	11	14	11	3	6
5 - 6	70	41	49	41	31	24	22
6 - 7	157	73	106	97	87	38	27
7 - 8	73	59	73	69	63	30	58
8 - 9	75	41	32	58	56	39	59
9 - 10	75	40	33	49	37	40	47
10 - 11	58	33	40	40	51	43	64
11 - 12	63	42	44	42	50	36	110
12 - 13	72	63	33	53	57	26	86
13 - 14	76	59	69	65	67	62	107
14 - 15	88	67	65	58	64	65	87
15 - 16	113	76	59	66	74	73	85
16 - 17	114	83	107	91	92	61	109
17 - 18	109	80	102	91	83	78	123
18 - 19	107	81	75	78	92	77	116
19 - 20	118	45	82	75	75	90	95
20 - 21	60	66	71	45	38	62	73
21 - 22	41	40	45	32	60	43	45
22 - 23	50	28	32	38	39	33	39
23 - 24	25	19	24	24	34	34	30
Totals	1603	1084	1179	1164	1176	989	1439

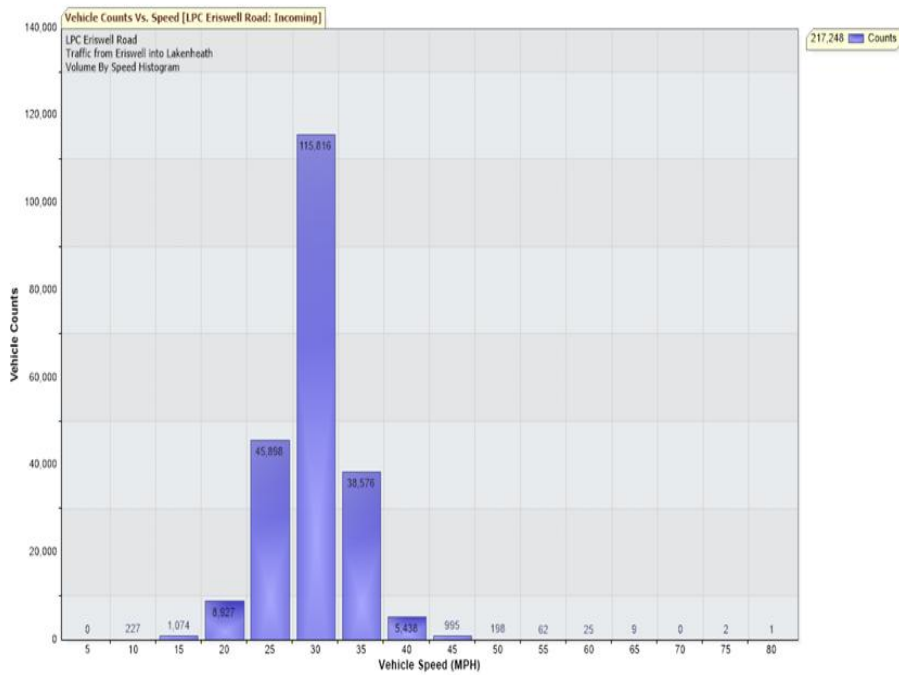
**Exceeding Speed of 35MPH – June 2025**

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	9	23	15	20	17	27	19
2 - 2	5	13	3	9	3	23	16
2 - 3	14	11	7	5	8	9	5
3 - 4	3	7	2	6	3	6	5
4 - 5	11	11	17	21	18	13	12
5 - 6	55	77	58	58	51	30	19
6 - 7	132	159	138	137	118	38	33
7 - 8	119	127	111	106	97	56	43
8 - 9	75	51	63	72	72	65	51
9 - 10	58	77	67	61	49	74	54
10 - 11	46	62	58	56	60	74	75
11 - 12	58	75	73	65	58	82	90
12 - 13	75	71	77	74	80	102	102
13 - 14	94	87	72	73	89	74	110
14 - 15	66	91	95	83	73	137	110
15 - 16	79	130	94	73	110	125	104
16 - 17	108	157	113	129	144	89	96
17 - 18	111	112	161	112	136	101	103
18 - 19	101	111	92	117	115	107	120
19 - 20	71	66	98	103	107	96	108
20 - 21	60	63	75	70	71	73	58
21 - 22	47	52	76	53	54	56	34
22 - 23	44	28	53	39	57	52	28
23 - 24	14	21	22	26	38	36	18
<b>Totals</b>	<b>1455</b>	<b>1682</b>	<b>1640</b>	<b>1568</b>	<b>1628</b>	<b>1545</b>	<b>1413</b>

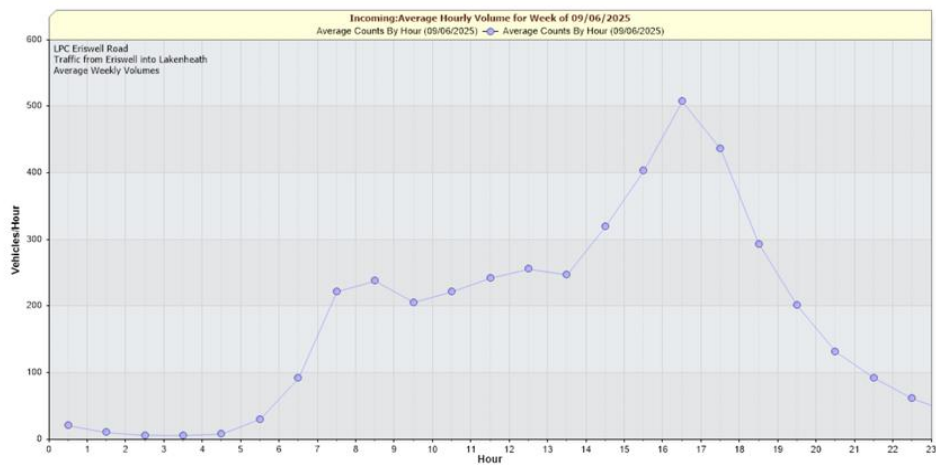
Exceeding Speed of 35MPH – July 2025

## SID REPORT Eriswell Road June/July 2025

On 28 June 2024 at 11:00 the new SID was installed on the B1112 on the pole located on Eriswell Road. The SID was positioned just after the entrance to the pavilion to monitor traffic coming into Lakenheath from Lords Walk. Traffic speed and counts were measured from 00:00 on 01 June 2025 up until 14:00 on 29 July 2025. The measurement point is 740m past the point where the 30MPH zone starts. There were between 3900 and 4450 vehicles per weekday passing this point heading into Lakenheath. There were between 2400 and 3100 vehicles per day over the weekend heading into Lakenheath. The busiest times during the week (AM and PM peaks) are 11:30-12:30 (Avg. 245 cars p/h) and 16:00 17:00 (Avg. 474 cars p/h). The 85th Percentile Speed (most people) travel at or below 31.6 MPH past his point. The 50th Percentile Speed (half the traffic) travel at or below 27.3 MPH past his point. The fastest speed recorded this month was 80MPH (x1). There were 297 cars exceeding 45 MPH. 20% of the vehicles passing this point exceed the speed limit. The next pages show: - Speed vs vehicle counts at the point listed above. - Typical hourly volumes passing this point - Typical daily volumes passing this point. - Speed exceedances of 35MPH for this period.

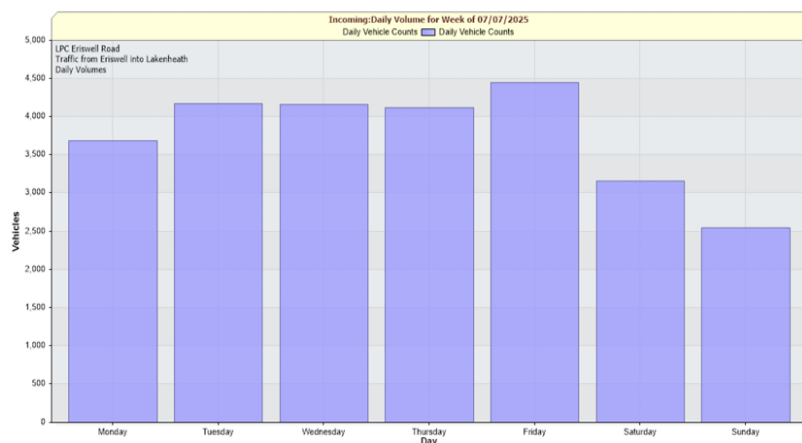


**01/06/2025 to 29/07/2025 on Eriswell Road – Traffic from Lords Walk**



**Average hourly volumes heading into Lakenheath from Lords Walk**





### Typical daily volumes heading into Lakenheath from Lords Walk

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	18	14	13	14	12	9	14
2 - 2	6	17	9	9	10	9	18
2 - 3	8	6	4	4	6	7	15
3 - 4	2	3	2	7	4	5	9
4 - 5	11	7	6	5	4	8	8
5 - 6	16	17	19	21	17	4	6
6 - 7	56	31	45	41	47	22	21
7 - 8	49	39	29	44	54	16	24
8 - 9	20	19	16	17	13	33	28
9 - 10	22	23	23	15	19	25	41
10 - 11	20	16	10	13	13	28	38
11 - 12	23	18	27	22	21	29	30
12 - 13	33	27	18	22	14	22	24
13 - 14	24	25	21	25	25	35	38
14 - 15	28	13	27	26	28	37	20
15 - 16	32	27	20	31	19	29	30
16 - 17	20	16	18	16	16	29	20
17 - 18	21	17	20	16	36	25	36
18 - 19	34	14	24	18	35	30	37
19 - 20	42	29	22	34	31	29	35
20 - 21	34	21	25	22	21	30	29
21 - 22	18	22	25	14	34	24	24
22 - 23	22	16	27	15	12	16	17
23 - 24	18	19	18	14	16	14	17
<b>Totals</b>	<b>577</b>	<b>456</b>	<b>468</b>	<b>465</b>	<b>507</b>	<b>515</b>	<b>579</b>

### Exceeding Speed of 35MPH – June 2025

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	10	21	10	16	12	10	7
2 - 2	6	11	9	5	10	20	18
2 - 3	3	7	6	4	4	10	4
3 - 4	1	4	2	5	3	6	11
4 - 5	4	5	5	1	2	4	9
5 - 6	20	23	18	17	20	8	6
6 - 7	39	38	37	26	34	24	8
7 - 8	27	44	35	34	42	23	17
8 - 9	18	12	14	29	24	27	14
9 - 10	14	14	17	11	22	23	20
10 - 11	14	25	20	13	19	21	29
11 - 12	16	26	17	22	28	18	23
12 - 13	20	26	29	30	22	26	19
13 - 14	18	18	20	16	21	21	20
14 - 15	21	21	21	23	24	22	16
15 - 16	17	20	17	25	23	26	23
16 - 17	18	19	17	21	20	18	24
17 - 18	21	16	19	26	29	22	38
18 - 19	13	34	39	28	40	19	27
19 - 20	26	30	25	26	33	30	29
20 - 21	28	32	17	25	15	33	20
21 - 22	19	29	24	15	22	9	23
22 - 23	10	15	13	11	20	21	8
23 - 24	12	11	9	14	13	18	10
Totals	395	501	440	443	502	459	423

#### Exceeding Speed of 35MPH – July 2025

#### Appendix D (From Cllr Hastings)

Detailed below are the issues I have identified that need attention.

#### Car Park

Outside the toilet block there are a number of block paving slabs that need attention creating a trip hazard.

2 Bollards need re-setting both are on site one at the entrance the other. along the rear wall.

Rear wall has top course of bricks knocked over need re-setting

Entrance metal overhead sign bent out and flapping around needs re-fixing also needs painting

Exit overhead sign needs painting

Rear of Toilet block the gate wire netting needs replacing to stop entry into this area.

#### Toilet 1. (Baby hanging cubicle)

Dryer not working, No soap dispenser, Only bottom lock works, Needs painting inside

#### Toilet 2.

Top lock only works

No water supply, No Soap, No dryer working, Door catches on floor, Needs painting inside Toilet 3.

Bottom lock works but needs adjusting, No soap, Needs painting inside

#### Toilet 4

No Soap, No dryer, Top locks works ok, door catches on floor, Needs painting inside

#### Toilet 5 - Accessible disabled toilet

No soap, lock needs adjusting, does not need painting

Meeting closed 20.50