



Lakenheath Parish Council
The Parish Office
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MINUTES

of the Meeting of Lakenheath Parish Council held on 1st June 2026 at the Methodist Church Hall Back Street Lakenheath

Present:

Cllr N Smith (Chairman)
Cllr G Kelly (Vice Chairman)
Cllr R Denham
Cllr S Di Giulio-Rowntree
Cllr M Rowntree
Cllr D Smith
Cllr K Spicer-Denham

In attendance: N Glading (Parish Clerk), C Shimmon (Responsible Financial Officer), Mr A Blenkiron (MD Elveden Estates) and 8 members of the public

2026/33 Chairman's welcome, confirmation of recording and Apologies

Cllr A Gyte, Cllr I Frost, Jo Chambers, R Keeble

2026/34 Councillor resignations: None

2026/35 DECLARATIONS of INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests as defined by the Relevant Authorities **None**

2026/36 Public Participation: Representations from Members of the Public

Limited to 3 minutes each person: it is advised that generally no decisions will be made
Q: What's wrong with the bus shelter?

A: Cllr N Smith: the bus shelter does not belong to LPC, it has been cordoned off until the owner repairs it.

Q: I am confused with bin collections?

A: Cllr Kelly to deal with later

By email: criticism of the Remembrance Tree, conception, opening event from a resident

A: (Cllr N Smith) "Thank you for sharing your thoughts about the Remembrance Garden and the Memorial Tree. It's good to know you recognise, as so many residents do, what a meaningful and well received addition it is. A great deal of work went into its creation, and we are grateful to the volunteers who gave their time so generously.

On the matter of consultation, a formal voting process would have been prohibitively expensive and, in this case, unnecessary. The siting, layout, pricing and associated details were openly discussed and agreed, and the form and publicity were produced

promptly so the project could progress. We continue to monitor feedback, which has been overwhelmingly positive.

I do need to correct the suggestion that the opening event was held on a working day. It took place on Bank Holiday Monday specifically to ensure the widest possible attendance, and it was very well supported.

Active Lakenheath has Community Connectors and a Facebook page for communication with residents.

Wishing you a pleasant week.

Nick Smith

2026/37 Reports & Questions

a. Report from RAF representative: (**Appendix A**)

b. Report from C/Cllr Don Waldron: introduced himself, he has just been elected for Reform, Born in Germany, Uni in South Africa. On 21st May we had our first County Council meeting: there are 41 Reform members, 13 Green, 9 Conservative, 3 Labour, 2 Lib/Independent. Louis Busuttil is new Chairman of SCC. We have put in for a judicial review on devolution: all its going to do is pay Ipswich`s debt (550m). Funding for Northern bypass (Ipswich) – debate about usage

Q: Is the school going to be finished on time?

A: Will look into

c. Report from West Suffolk District Councillor D/Cllr G Kelly
(D/Cllr T Whitehand did not attend)

D/Cllr G Kelly: Mayhem and chaos around bins- a huge exercise. This was not open to consultation, phone lines and website are suffering, hopefully will settle down with increased capacity. In terms of devolution, you can only have judicial review on process, not procedure. It will fail and cost more money. A number of grant schemes are being re-opened, one of which is the remains of the decarbonisation fund. Every streetlight in West Suffolk owned by County, Parish should be LED. Offer extended to village halls, suchlike. Looking to support residents who want to go down this route. Otherwise, May has been quiet.

Q: Chargers in car park?

A: That's County, we keep trying through. County keep changing the contractors. I will look into.

d. Report from Police representative: Scott Cameron was not present, no official report. However, he is fully aware of the constant parking issues. He assures the council that he attends as often as he can but is limited by his shift pattern.

Thought to have been two drug raids last week, in North Road and Warren Close. Man in his 70s was arrested (North Road).

e. Report on Active Lakenheath project (Community Connectors) Read out by Cllr N Smith (**Appendix B**)

f. Report on Lakenheath School: no report from the school. Some pessimism on progress, pathway and toucan crossing still needed. Parking circle/ turnround result of discussion with Persimmon- no sign of that actually happening. Overdue crossing on Eriswell Road- issues over road closure. Farewell Fayre at School, keen for as many as possible to attend. First day of school may well be parking chaos.

Q: Is there a contingency if the school is not completed?

A: School is on track, pulling out all the stops for September.

g. Report Elveden Farms: Mr A Blenkiron, MD- Lack of rainfall is a big problem. Incredibly, 60 water applicators are being utilised, just about keeping pace with demand. Harvesting potatoes next week. The new reservoir is complete.

2026/38 Confirmation of the accuracy of Minutes of the Meeting held on 5th May 2026

- (a) Cllr S Di Giulio-Rowntree told the meeting that she is of the opinion that Cllr K Spicer-Denham and Cllr R Denham were included on the Planning Committee. The clerk commented that she had not heard/ was unaware of the nominations and would investigate. Additionally, Cllr Kelly felt there was a typographical error somewhere.

Clerk to report back at the next meeting, minutes held unsigned until the clerk is in a position to give her opinion on above. Next meeting.

2026/39 Financial Matters (Appendix C)

- (a.) **APPROVED** Bank reconciliation for month end 30th April 2026
- (b.) **APPROVED** Summary of Payments
- (c.) **RECEIVED** Internal auditor's report: this shows no concerns. Reports on an income and expenditure format rather than the more usual receipts and payments format. Box 11 on the AGAR, i.e. Trust transactions- as LPC do not have any trusts, `No` was ticked, but this would have generated as exemption report. Therefore, this was changed on the advice of SALC. It was **AGREED** to sign the amended sheet.
- (d). **Banking arrangements**: the RFO told the meeting that, having banked with Lloyds for decades, she has received a letter saying that they intend to close the LPC account. She reported back at length to Lloyds but was told that they require a letter from an accountant or solicitor which confirmed our business address. She re-iterated that the parish council is not a business, we do not have a solicitor or an accountant. The reply was a Notice of Closure of the accounts wef 18th August 2026. Lloyds seek to classify all councils as businesses, with the resultant charges. NALC cannot recommend, however, they advertise the Unity Trust Bank, who clearly understand our sector and are set up

appropriately. Unity charges are about the same as Lloyds. It was proposed that LPC switch all their accounts currently held with Lloyds Bank to Unity Trust Bank. Cllr Kelly asked if other parish councils are being treated in the same manner, RFO will refer question to SALC.

It was **unanimously AGREED** that LPC change from Lloyds Bank to Unity Bank (Unity is online only). **NOTED:** that all Brandon Town Council bank accounts are with Unity Bank.

- (e.) Village sign refurbishment- met with Cllr M Rowntree last week: the post is rotten, and has obviously been repaired, filled before. They will approach a specialist flint expert, and possibly obtain a price for a hardwood post.

Q: What about the Lakenheath In Bloom account?

A: This will be a new, entirely separate account once the LPC banking is resolved. If the group want to transfer the funds, LPC will hold as dedicated reserves

2026/40 Planning Matters

- a. Update from the LPC Planning subcommittee: Path and tree were dealt with. There is a meeting tomorrow concerning which decisions can be accepted on the basis of planning officer opinion and what has to go to full committee delegation panel. This will include Rookery Farm - Cllr Kelly is keen to have sight of the Suffolk County Council Highways comment on the dedicated site. This application has been reduced from 6 to 5 houses, but is still absolutely not the place for traffic to be joining the High Street. He has a clash of meetings but will do his best to attend.

2026/41 Reports

To receive reports/ requests from:

- a. **Chairman/ Clerk** (on the night)
 - i. The councillors commenced discussion on the feasibility of LPC acceptance of potential West Suffolk Council owned sites.
 - 1. The Playpark at Briscoe Way: clerk to ask for engineer's report. Additionally, there will be the cost of grass cutting. RFO recommends the transfer of reserves to cover eventual repairs. Next meeting.
 - 2. Woodlands strip of land bordering Station Road. Owned by Bennetts. Clerk has obtained a tree surgeons report and distributed copies of this to the councillors. Cost of removing dead/ damaged trees is £4,200. There will additionally be the cost of traffic management while the work is being carried out. Cllr Kelly to speak to Bennetts.

The problem of overgrown vegetation limiting joining drivers sightline at the junction will be partly alleviated as the curve is reduced, and the toucan crossing established. Councillors proposed that nearby residents are consulted by leaflet as they may have concerns. Next meeting.

iii. Village sign- remedial action to base: dealt with previously.

iv. Councillors discussed the installation of horse and rider warning signs (details sent to cllrs 19/05/2026). Cllr N Smith thinks this is a good idea; however, Cllr Kelly is 99.9% certain that Suffolk County Highways will refuse permission for the signs to be put up along the High Street, he will enquire. Clerk to inform enquirer.

v. Neighbourhood Plan: sits neatly with Pride in Place. Cllr Kelly told the meeting that Highways were blocking LPC doing anything in the High Street. The advent of Pride in Place means that things will happen very rapidly. The consultant who worked with us three years ago is keen to proceed. and has all the information. Cllr Kelly is sure that we can get through the mandatory consultation process, a parish council working party/ similar is needed. Would councillors please look at Lakenheath.org and be ready to give their opinion on “what makes sense for Lakenheath?”, given that the government have recently imposed a 50% increase in housing on West Suffolk Council, who in turn, have gone out to ask local farmers etc if they are in possession of suitable land. **NOTED** that Lakenheath represents 5% of the population but have already taken 17% of the projected growth. Shutters have been down on Sedge Fen, Undley. Next Meeting.

vi. WhatsApp Group and councillor’s discussions. The clerk reminded councillors that no debate or LPC discussion should take place on WhatsApp, such considerations should be in the public domain i.e. a meeting (unless confidentiality rules apply).

vii. Lakenheath Bloomers- this is a new group replacing Lakenheath in Bloom- there are advantages and disadvantages in being a parish council group. There are many potential grant makers who will not donate to parish councils. In the future, Cllr Kelly will be happy to help with grant applications should the group wish to expand in the future. The group will set

up a bank account. Two of the planters to be moved to sites that will enable watering. The planters outside the surgery idea is on hold.

viii Playground Report sent to councillors Pages 43 to 47 comments on the zipwire faults are inaccurate as the work was done some months ago. Cllr Kelly will take this up with West Suffolk Council.

b. **Councillors** (on the night)

1. Update on streetlight refurbishment project: Cllr Frost had given apologies. Cllr N Smith had received the following: the £4k quote for moving the concrete post is on hold. The resident that complained about the light shining in her window has not contacted him on whether she wants the shades at the back of the unit. He will try to contact her again this week.

2. Speed Indicator Device Reports

(Cllr M Rowntree) (**Appendix D**) The Chairman expressed the councils grateful thanks to Brian for his help, he volunteered and given up his own time to take the damaged SID to Westcotec in Dereham, also collecting it once repaired. It was great to find such a community spirited person, and much appreciated.

The SID was repaired under guarantee.

3. Lakenheath Times (Cllr D Smith) It was **RESOLVED** to donate £100 to the East Anglian Air Ambulance. The Summer edition is now out. Looking ahead, a Remembrance Sunday and Christmas events posters should be in the Autumn edition. Deadline for contributions is 1st August 2026. Cllr N Smith is meeting with RBL members and will mention the input. Feedback on the Summer edition has been very positive, the MP was complimentary.

4. LPC Facebook page/ social media: It was **RESOLVED** to allow delegated authority to Cllr M Rowntree and Cllr K Spicer-Denham to set up a Facebook group. Cllr M Rowntree pointed out that this would be more interactive. Next meeting.

5. Cllr K Spicer-Denham to head up the Christmas decorations group, commencing planning. **NOTED** that Elveden was very generous in 2025. Next meeting.

2026/42 Pride in Place Programme (PIPP)

a. Update on the Pride in Place Programme (Cllr G Kelly): The inaugural Pride in Place Board meeting has taken place, preparing to rock and roll, a real desire to make things happen. Until people see things happening, they won't join in, which has prompted a "Make Things Happen" fund instantly making a difference e.g. screen to advertise what's going on in village. Need to be very

careful, input concentrating on several events, e.g. Lakenheath Fete, Farewell to the School event.

Andrew Blenkiron and Charles Weaver introduced themselves as PIP Board members.

2026/43 Lakenheath Cemetery

a. LPC Cemetery Committee: The chafer bugs are not as evident, but the deer are still eating the deer proof plants. The mole catcher has done a good job.

Cllr S Di Giulio-Rowntree has been working really hard, with help from her husband and grandchildren.

Meeting on work going forward to be arranged by the Chairman of the Cemetery Committee. The growth at the bottom of the lime trees need work, as do the trees in the new Cemetery, which are now too low. The Yew tree also requires maintenance. Cllr R Denham, who is an experienced groundsman, will check the available equipment, and offered to carry out some of the necessary work. It will be necessary to purchase additional equipment. Be aware of bird nesting season. Noted- there had been a complaint about the work carried out previously at the Churchyard. An individual suggested that pollarding should not be carried out as pigeons nest all year round. This was not upheld.

Q: Cllr M Rowntree: who is responsible for hedge at Cemetery Cottage and adjoining hedges?

A: Need to examine the Deeds to ascertain who is responsible for maintenance of the hedges.

Clerk to contact RH about the pile of ivy/wood/garden waste in the Churchyard.

b. Report on Memorial Garden and Remembrance tree

There are two seats, one is rendered virtually unusable because of pigeon droppings. Cllr M Rowntree suggests the placement of another two benches. Cllr S Di Giulio-Rowntree suggested a cover over the dirty bench.

Leaves are starting to be ordered, this is not a quick process, may take ten weeks but it is a new initiative, and clerk will have a better idea of timescales once the process is familiar.

Clerk to obtain a quotation for the new benches along with fixings. Next meeting

2026/44 To consider any Grant Requests

None

2026/45 Correspondence

Noted on email

2026/46 Items for Future Meetings

Budget for Christmas

Positioning of Lakenheath orbital signs

2025/47 Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency

2026/48 Information

2026/49 MATTERS TO BE TAKEN UNDER EXEMPTION It is recommended that, in view of the confidential nature of the following items, which relates to business/ confidential matters of other individuals, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to meetings) Act 1960, as amended by the Local Government Act 1972

The public left the meeting.

Meeting closed 8.55 pm

DRAFT

Appendix A RAF Lakenheath report May 2026.

- To commemorate the 40th anniversary of Operation El Dorado Canyon, the 48 FW unveiled an F-15E heritage jet. The aircraft features the specific colour scheme of the aircraft that flew the original mission, serving as a tribute to the wing's legacy of excellence.
- RAF Lakenheath hosted 18 partner nations for the User Group Working Group. The session focused on advancing F-35 standardization in critical areas such as weapons loading and logistics supply chains to improve coalition interoperability.
- The most recent Economic Impact Statement (EIS) shows that RAF Lakenheath contributes \$771.1M to the local economy and supports 2,431 jobs. The Wing remains dedicated to achieving mission success through these vital local partnerships.
- The installation employs 516 Local National Direct Hires (LNDH) with an annual payroll of £10,728,299. This represents a mutually beneficial partnership between the base, the local economy, and the UK workforce.
- In conjunction with Suffolk Highways, the RAF Commander has secured new 'no waiting' signs that have now been placed along the fenceline adjacent to the A1065. This is to encourage the Tail Spotters to use the car park provided and not to park illegally. We would appreciate the Parish Council's support in encouraging the local authorities to enforce these parking restrictions.
- Maids Cross Hill in Lakenheath is a vantage point that is sometimes used by members of the public to take photographs and videos of activity on the Base. Whilst this isn't an illegal activity per se, it does raise security concerns. Should members of the community observe such activity we would be grateful if they could report this to the Ministry of Defence Police on 01638 546278.
- Following the unplanned protest by members of the Lakenheath Alliance for Peace on 7 April, the 48 FW is working with Suffolk Police to develop more robust plans should a similar event happen in the future.
- The Wing is most grateful for the support that the wider USVF community has received from the local community during this recent period of activity and deployments.
- The Deputy Wing Commander, Col Jurewicz, attended the County Service of Celebration with the LL of Suffolk on 18 April.
- The 48th Communications Squadron Commander attended the Breckland Council Civic Reception on 18 April.
- Wing Commander Brigadier General Arthaud attended the Cambridgeshire Armed Forces Dinner on 21 April.
- Members of the 48 FW leadership and their families attended the Tower of London and the Ceremony of the Keys by kind invite of the Yeoman Warder on 24 April.
- The 48 FW Change of Command ceremony and concurrent assumption of the US Country Representative role will take place on 10 July.

Victoria Quamina Community Relations Adviser, RAF Lakenheath

Appendix B Report on Active Lakenheath project (Community Connectors)

Thank you everyone for your ongoing support in the work of Active Lakenheath. It has been another full month of activity and connection in the community with momentum building as we hope to move from the development phase into the full award stage of the project.

Some highlights this last month has included revisiting groups or visiting some groups for the first time to learn more about what is on offer in the community for local residents to enjoy which we have then promoted online through our Facebook 'Group of the Week' posts. This has been a really effective way to celebrate the great work happening in the village and to promote these local opportunities to encourage residents to access more of these wonderful groups. Some of the recent groups we have been able to advertise more have included the Flower Club and the Kids Street Dance Club which one of many dance groups being offered by the 'Locked in Dance Company' based at Lakenheath Pavilion.

Our Wellbeing Walks on the Warren (Maidscross Hill Nature Reserve) meeting on the first Sunday of the month at 9am are going from strength to strength and drawing people of all ages for this inclusive activity encouraging movement, connection, and wellbeing. Building on the success of recent Carpet Bowls sessions, we are now running a monthly Family Carpet Bowls After-School Club on the third Tuesday of the month at 3:30pm to 5pm at Lakenheath Indoor Bowls Club. Our first group meeting on Tuesday 19th May was attended by 15 people (6 parents or carers and 9 children). It was a very positive afternoon with many families enjoying this gentle sport for the first time and keen to continue to attend this fun and inclusive activity.

We have recently started a Parent Wellbeing Drop-In at Lakenheath Primary School for parents and carers with children attending the school. The group meets on a Friday morning once a month with the next one planned for Friday 19th June from 8:45am to 10:15am. The mornings include refreshments, chat, fun activities, information on other local groups and services, and wellbeing workshops. We are hoping to build on this with organising parent and child activity sessions at the school in the future. One particular highlight this month was the Gentle Exercise and Chair Movements free taster session we provided for local residents on Friday 22nd May at 2pm. We are so pleased to say that it was a huge success with 16 people attending who all thoroughly enjoyed the session and are keen for this to become a regular group in the village. Details of this will be available soon. Our special thanks to Aimee from Tota for leading the session and Robert from Lakenheath Indoor Bowls Club for kindly hosting the group.

We are still looking at hosting a Menopause support group hosted at the Library and are working on which day and time might suit people in the community more as a Tuesday evening only had 2 people signed up. We are working on a suggestion that Saturday might be a better option.

A lovely activity is currently being planned to host a Farewell Fayre at Lakenheath Primary School before it moves on to its new building in September. The event will be held on Saturday 20th June from 12-3pm and will involve all sorts of activities – looking back at the school's history and also looking forward to the future – lots for the whole

community to enjoy. Active Lakenheath are involved in supporting this by organising Victorian Games for the playground as well as contemporary games with a climbing wall for people to enjoy.

Looking ahead we are hopeful to receive good news soon regarding confirmation of the Full Award funding and from here we will be able to develop more new activities and opportunities in the village for local people. We are particularly keen to offer regular all-age activity sessions when people can try a variety of different games, sports, and activities which could lead to new groups or people joining existing groups. We are also planning another Family Fun Day on Lakenheath Playing Fields which will be on Monday 10th August. We look forward to confirming more details soon.

Thank you again for your interest and partnership in the work of Active Lakenheath.

Together we can continue to support movement, connection, and wellbeing in our local community for the good of all and the enhancement of village life

Appendix C

2026		Bank Reconciliation 30th April
Balance at 31.03.2026		£415,706.00
Uncleared payments from previous period		£1,322.06
		£414,383.94
Income		£224,076.31
		£638,460.25
Less Expenditure (Chqs, Online Pmts + D/Ds)		£13,267.61
		£625,192.64
Represented by:		
Balance in Current Account		£223,574.01
Balance in Lloyds Bank Deposit Account		£21,151.54
Balance in Unity Trust Bank Deposit Account		£117,730.59
Balance in Nationwide Deposit Account		£119,074.08
Balance in Cambridge Building Society		£86,255.45
Balance in Lloyds Bank Deposit Account - Speedwatch		£659.57
Balance in Lloyds Bank Deposit Account - Lakenheath Times		£4,919.26
Balance in Lloyds Bank Deposit Account - Street Lighting		£53,162.34
		£626,526.84
Less Payments not Presented		
HMRC		£1,334.20
		£1,334.20
		£625,192.64

Summary of Payments

Date	Transaction	Payee	Description of Supply	Amount	Power*
Receipts					
22.04.2026			Annual Assembly PiP Launch Donation	£300.00	
29.04.2026		HMRC	VAT Rebate 2025-26	£18,503.64	
29.04.2026		East Suffolk Council	Active Lakenheath	£2,925.00	
30.04.2026		West Suffolk Council	Precept	£199,900.00	
April			Interest Payments	£182.67	
April			Lakenheath Times Advertisers	£1,315.00	
April			Cemetery Cottage Rent	£950.00	
Payments Made					
15.05.2026	Direct Debit	EDF Energy	Electricity - Cemetery Chapel	£55.23	7
18.05.2026	Online	J Chambers (connector reimbursement)	Provisions for Warren Walk	£46.58	
19.05.2026	Direct Debit	Lloyds Bank Plc	Bank Charges	£8.50	
22.05.2026	Online	Staff	Salary Payments - May	£5,166.92	
01.06.2026	Online	BT Payment Services	Parish Office Telephone & Broadband	£82.73	
01.06.2026	Online	Ayentee Accountancy	Internal Audit	£240.00	1
01.06.2026	Online	Craig Reed	Open & Close Public Toilets - May	£131.34	41
01.06.2026	Online	Places4People Ltd	Planning Consultancy - Station Road	£390.00	46
01.06.2026	Online	Westcotec	Clips for SID	£19.80	49
01.06.2026		Lakenheath Methodist Church	Meeting Room March - May	£72.00	32
01.06.2026	Online	RH Landscapes & Maintenance Services Ltd	Village Maintenance - April	£750.00	36
			Weed Spray Cemetery Paths	£2854.09	7
03.06.2026	Direct Debit	British Gas	Electricity - Public Toilets	£85.73	41

Internal auditor's report

Annual Internal Audit Report 2025/26

LAKENHEATH PARISH COUNCIL

<https://lakenheathparishcouncil.gov.uk/>

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2024/25 AGAR tick 'not covered')	✓		
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).
Date(s) internal audit undertaken Name of person who carried out the internal audit

20/05/2026
Signature of person who carried out the internal audit
ANTHONY SOUZA REECE
Date 20/05/2026

If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Appendix D SID Report (Station Road not operative)

TRAFFIC ANALYSIS REPORT For Project: Eriswell road

Projects Notes/Address: Eriswell Location/Name: Incoming

Report Generated: 19/05/2026 19:51:29 Speed Intervals = 5 MPH

Time Intervals = Instant

Traffic Report From 05/04/2026 16:00:00 through 30/04/2026 23:59:59

85th Percentile Speed = 30.6 MPH

85th Percentile Vehicles = 87,494 counts

Max Speed = 70.0 MPH on 10/04/2026 22:45:00

Total Vehicles = 102,934 counts

AADT: 4063.2

Speed

Speed Limit: 30 MPH

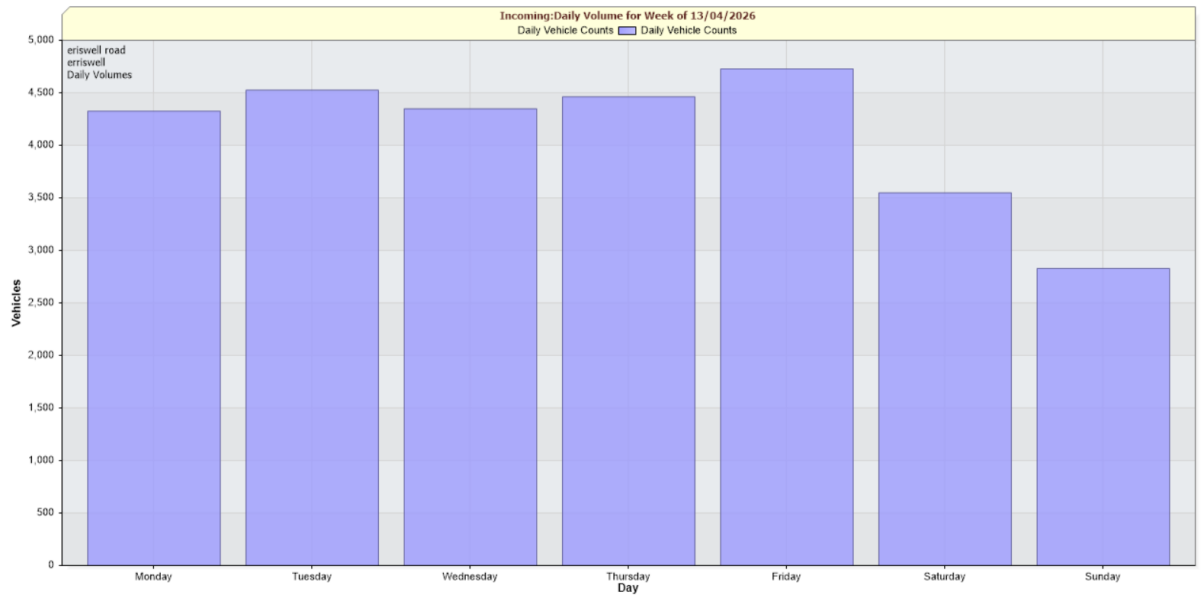
85th Percentile Speed: 30.6 MPH

50th Percentile Speed: 26.9 MPH

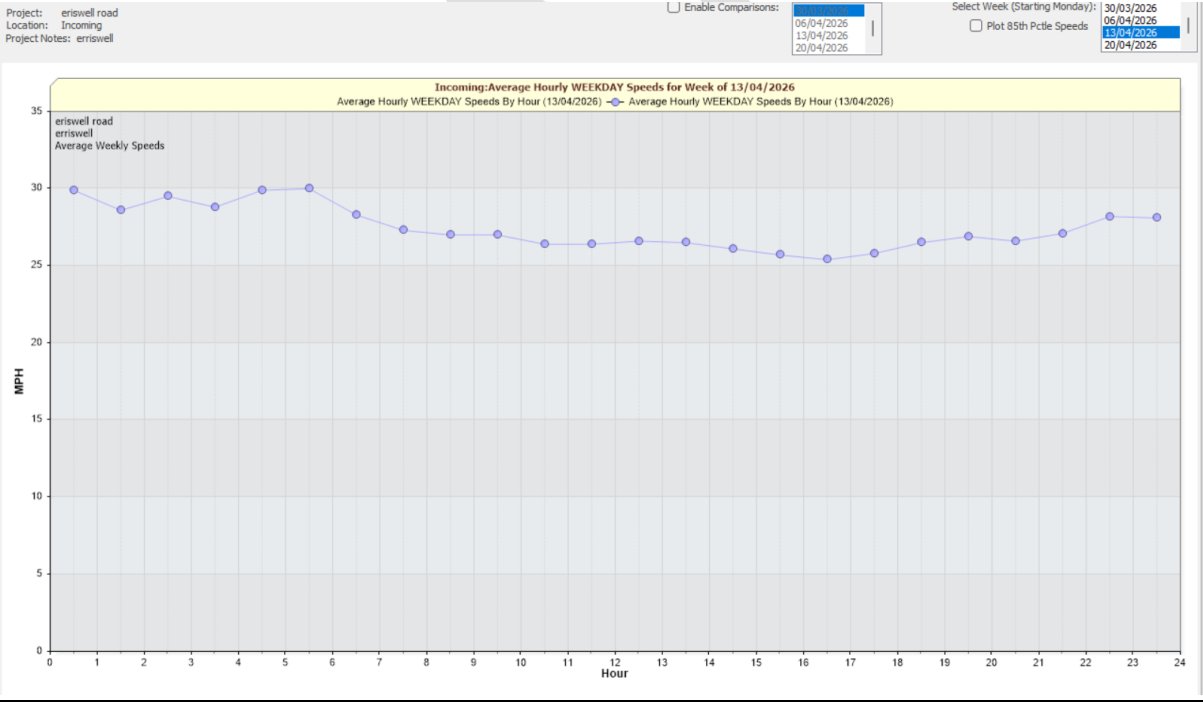
10 MPH Pace Interval: 20.0 MPH to 30.0 MPH

Average Speed: 26.7 MPH

Incoming



Average hourly values



Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	8	10	4	9	9	8	9
2 - 2	3	3	2	5	8	5	5
2 - 3	2	1	4	5	7	12	5
3 - 4	3	4	1	1	1	1	6
4 - 5	4	6	5	1	4	6	4
5 - 6	16	14	18	16	18	6	2
6 - 7	23	31	25	26	15	11	9
7 - 8	23	27	41	22	22	12	13
8 - 9	18	22	13	19	15	15	10
9 - 10	13	14	10	14	6	15	12
10 - 11	19	11	8	7	11	9	10
11 - 12	14	15	25	9	14	5	12
12 - 13	26	23	16	15	11	18	13
13 - 14	15	13	9	14	5	6	16
14 - 15	15	11	13	10	8	14	9
15 - 16	12	12	7	9	11	9	11
16 - 17	7	10	11	10	13	12	17
17 - 18	18	10	11	10	9	13	23
18 - 19	12	15	24	15	14	20	33
19 - 20	14	13	15	25	15	18	20
20 - 21	8	16	6	8	13	17	16
21 - 22	10	10	17	20	7	9	12
22 - 23	14	13	10	16	9	11	20
23 - 24	8	9	11	18	10	12	10
Totals	305	313	306	304	255	264	297