

## LAKENHEATH PARISH COUNCIL

Minutes of the Lakenheath Parish Council Meeting held on Monday 3<sup>rd</sup> September 2018  
at the Methodist Church Chapel commencing at 7:00pm

### **Present**

Councillors E Morley (Chairman), P Gyte (Vice-Chair), J Hastings, H Brown, C Lucas, R Norman, J Gentle, Clare Shimmon (Clerk) and 4 members of the public.

### **1 Apologies for Absence**

Cllrs Newman, Kelly, Frost and Whitehand and Cllr Noble.  
Members accepted the apologies for absence.

### **2 Declaration of Interest**

Cllr Gyte - Lakenheath Good Neighbours and Lakenheath Consolidated Charities  
Cllr Lucas - Sutton Services Ltd & Lakenheath Playingfield Committee (Elveden Estates)  
Cllr Hastings - Lakenheath Keep Fit & Curling Clubs  
Cllr Brown - Lakenheath Heritage Group  
Cllr Norman - Village Hall

*The Chairman proposed to vary the agenda. All agreed.*

### **6 Reports & Questions:-**

#### **(a) RAF Commander Lakenheath**

Sqdn Ldr Neild reported that misunderstandings had been mitigated. He added that squadrons were away on deployment but things would be back to normal next month. It has been a noisy end to July but lower than the long-term average.

*The Chairman thanked Sqdn Ldr Neild who then left the meeting.*

### **3 Police Matters including a Joint Venture in Funding a PCSO**

Details had been received from Suffolk Constabulary regarding funding a PCSO. It was agreed that the matter should be discussed at the October meeting when more Members would be present.

The Community Engagement Officer had been invited to attend meetings but no response had been received. It was agreed to prompt her.

### **4 Confirmation of Minutes of Meetings held on 6<sup>th</sup> August 2018**

It was proposed and seconded that after amendment the Minutes of the Council meeting on 6<sup>th</sup> August were signed as an accurate record of the meeting. All agreed.

### **5 Representations from Members of the Public**

The Chairman of Lakenheath Heritage Group gave details of a heritage weekend taking place at St Mary's Church. Heritage is coming to the forefront and he thanked Cllr Brown for the time she gives to the Heritage Group as well as the Parish Council.

### **6 Reports & Questions-**

#### **(b) Forest Heath District Council**

There were none.

#### **(c) Suffolk County Council**

Cllr Kelly had spoken with EEAT. Emergency vehicles had been aware of the recent road closure and the incident reported at last month's meeting was down to driver error. EEAT are willing to contribute to Emergency Planning activities.

### **7 Planning Matters:-**

#### **(a) To receive report from Planning Committee**

#### **(b) To consider any other outstanding applications/matters/including Lakenheath Hall**

Representations made in support by the planning sub-committee:

- DC/18/1412/HH - Householder Planning Application - Single storey rear extension (following demolition of conservatory) - 41 Highfields, Lakenheath
- DC/18/1273/FUL - Planning Application - 8no. dwellings - Land Adjacent 34 Broom Road, Lakenheath - requested only hard standing surface to drives in place of shingle.

- DC/18/1516/TCA - Trees in a Conservation Area Notification - 1no. Robinia (T1 on plan), Group of small fruit trees and shrubs (G1 on plan) and 1no. Unknown Species (T2 on plan) fell - The Old Bull 39 High Street, Lakenheath - requested that the lost trees be replaced.
- DC/18/1526/TCA - Trees in a Conservation Area Notification - (i) 1no. Ash (T1 on plan) and 1no. Lime (T4 on plan) fell; (ii) 1no. Horse Chestnut (T2 on plan) reduce overhang to church roof by up to 3 metres and (iii) 1no. Lime (G1 on plan) re-pollard - St Marys Church, High Street, Lakenheath – as agreed by full Council at the July meeting.
- DC/18/1416/FUL - Planning Application - (i) 2no. Solar panel arrays, canopy structure within existing car park (ii) apparatus and associated works - Lakenheath Fen Reserve, Station Road, Lakenheath
- DC/17/0610/FUL - Planning Application - 7 no. dwellings with associated access. As amended by agent's letter dated 15th February 2018 - Land At Lakenheath Hall, Hall Drive, Lakenheath. This was merely ratification of the removal of two properties which is an enhancement of the overall vision for the land.

Representations made to object by the planning sub-committee:

- DC/18/1350/FUL - 1no. dwelling and garage (demolition of existing dwelling) - Resubmission of DC/17/2628/FUL - 15A Back Street, Lakenheath - back land overbearing development
- DC/18/1169/FUL - Installation of ground source heat pump system - Communal Areas Quayside Court, Lakenheath - not against the principle of the change more the tin shed that is proposed to house the pump in the front grounds to Quayside Court.
- DC/18/0637/FUL - Planning Application - 3no dwellings and associated garages - Land Rear of 15 High Street Back Street, Lakenheath.
- DC/18/1450/HH - Householder Planning Application - (i) Detached double garage and (ii) new drive access from Back Street Lakenheath - 6 Mill Road, Lakenheath.
- DC/18/1201/HH - Householder Planning Application - (i) Single storey side and rear extensions (following demolition of existing conservatory), (ii) extension to existing garage, (iii) single storey link extension between garage and cottage, (iv) balcony to first floor and (v) first floor rear extension to existing bedroom - Endfield House, 6 Dumpling Bridge Lane, Lakenheath.

Applications in circulation:

- DC/18/1492/FUL - Planning Application - (i) 35no. dwellings and (ii) 4no. Commercial Units with associated servicing and access, including the conversion of former garden centre (following demolition of existing dwelling and associated outbuildings) Land Off Dumpling Bridge Lane, Lakenheath (The old Matthews site)

**Enforcement:** No update on the old cases but will be chased this month. A new case: trailers and containers have appeared on a field with access from Maids Cross Way. As this is agricultural land with no change of use, a watchful eye is being kept as to what else appears. Please advise Cllr Brown if anyone notices anything. The field is pretty much opposite the access way to the Celtic Cross.

**Major Developments:** All four of the major applications are to be reported to the Development and Control Committee on the 5<sup>th</sup> September. An agenda is available on the website. It is a huge document and provides lots of reading. Ed Clarke will be speaking on behalf of the Parish Council in relation to noise.

**Proposed New School:** The appropriate assessment from Suffolk County Council is awaited. SCC have now said that they intend to bring the case to their Development and Control Meeting on 16th October.

**SIR:** The outcome of all the hearings are still awaited.

**Lakenheath Hall:** Planning consent for the proposed amendments is still awaited.

## 8 Lakenheath Cemetery

### (a) To receive a Cemetery Report

Cllr Lucas reported that all was in good order. She had noticed that sheeting had started to show under the shingle at the far end of the new cemetery.

The Chairman was pleased to report how approachable the new keeper is.

### (b) To Confirm Grant of Exclusive Rights of Burial

There were none.

### (c) Risk Assessment

It was reported that the Clerk had attended Health & Safety training and that Risk Assessments would follow.

**(d) Cottage**

The cesspit had now been emptied and was reported to be in good order. A budget quotation of £5750 +VAT had been obtained to connect the cottage to the main foul sewer. The clerk is also arranging meetings with various trades to obtain quotes.

**(e) Council Tax**

The Valuation Office has responded giving the decision to change the Council Tax Band to B.

**9 Financial Matters including:-****(a) Payments of Accounts**

It was proposed and seconded to authorise the release of online payments and signing of cheques for payments previously agreed. All agreed.

Cheque	Payee	Description of supply	Amount
Online	Staff	August Salaries, Income Tax, NI & Pension	£4037.91
3921	John Allen	Cemetery Cottage - Empty Septic Tank	£84.00
Online	Westcotec Ltd	Speed Indicator Device	£3660.00
Online	Bendall & Sons	Lakenheath Village Sign - Completion of Land Transfer	£174.00
Online	Local Council Public Advisory	Health & Safety Training	£40.00
Online	Service	Screws, Wire Brush, Tape, Cut-off Disc, Mallet,	
	Bussens & Parkin (2015) Ltd	Hammer, Refuse Sacks, Screwdriver, Plasterboard,	
		Tape Measure and Digging Set	£62.51
Online	BT Payment Services	Parish Office Broadband & Telephone	£71.30
Online	Sunrise Services (East Anglia) Ltd	Cleaning Public Toilets	£216.00
Online	Forest Heath District Council	Cemetery Cottage - Council Tax	£119.69

**(b) Bank Reconciliation**

A bank reconciliation for 31<sup>st</sup> July 2018 was presented. It was proposed and seconded to accept. All agreed.

**10 Fire Hydrants**

Members had checked most of the Fire Hydrants in the village and any problems would be reported.

**11 Battle's Over - A Nation's Tribute 11<sup>th</sup> November 2018**

Cllr Gyte gave an update on plans for November 11<sup>th</sup>. Commemorations would continue into the evening at the Pavilion with children presenting at 6pm and the lighting of the beacon at 7pm.

Obtaining commemorative coins to present to children at the primary school would be investigated.

*Cllr Gentle arrived.*

**12 Consultations:-****(a) Forest Heath District Council Statement of Licensing Policy and Newmarket Cumulative Impact Assessment****(b) Bury St Edmunds Christmas Fayre Review**

It was agreed that each Member respond individually to both consultations.

**(c) Government Consultation: Independent review of planning appeal enquiries, call for evidence**

Cllr Brown agreed to respond as she had been involved with the appeal on Broom Road. Points to be included were that it had taken a year to appeal and that appeals are dealt with remotely, not locally.

**13 Items for Future Meetings**

- Cemetery Cottage
- Risk Assessments
- Battle's Over - A Nation's Tribute 11<sup>th</sup> November 2018 to include Aluminium Tommy
- PCSO & Community Engagement Officer
- Grit Bins
- Road Crossing – If further information is available

**14 Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency**

Lakenheath Indoor Bowls Club had requested a Member be included in a photograph of their new signs. It was agreed to ask Cllr Frost to attend.

**15 To note date of next Meeting - Monday 1<sup>st</sup> October 2018**

*Members of the Public were asked to leave the meeting.*

**16 Cemetery / Village Keeper**

There was discussion regarding the end of the new Cemetery / Village Keeper's probationary period. It was agreed that he is carrying out his responsibilities very well and Members are pleased with his work. Cllr Hastings proposed and Cllr Lucas seconded offering Mr Evans permanent employment. All agreed.

There being no further business the meeting closed at 8:20pm.